

OBD&EO

# News Alert



A Delaware River Port Authority/Port Authority Transit Corporation  
Office of Business Development & Equal Opportunity Publication

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## *Spotlight*

### **Hunt Engineering Company**

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**S**ince 1980, Hunt Engineering Company has been committed to engineering excellence by offering their clients responsive, cost-effective, and practical solutions. Their team of highly-skilled professionals and support staff deliver a range of civil, structural and geotechnical engineering as well as land surveying and landscape architecture services.

Areas of market focus and specialization include infrastructure related to academic, federal, state and municipal agencies, transportation, housing, health care, cultural and museum, corporate, power and energy, commercial, sports, and industrial facilities.

While their designs are used to construct or rehabilitate everything from multi-use trails to commercial buildings, the first thing they build is a relationship with their clients. This is attained by listening and responding to each client's individual needs and creating solutions adapted to each unique situation.

Hunt Engineering Company is a longstanding member of the American Council of Engineering Companies (ACEC) and recognized by the United States Green Building Council for Leadership and Energy in Environmental Design (LEED®). They are also affiliated with numerous other professional organizations including the American Society of Civil Engineers (ASCE).

They are a certified Woman-Owned Business Enterprise (WBE) with the City of Philadelphia Office of Economic Opportunity (OEO), the State of New Jersey Division of Property Management and Construction (DPMC) and Commonwealth of Pennsylvania Department of General Services (DGS).

**"WE VALUE DIVERSITY"**

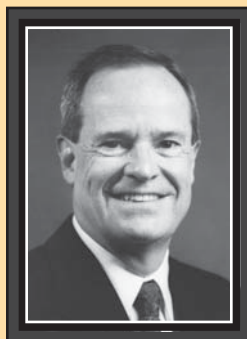
DELAWARE RIVER PORT AUTHORITY  
Policy Statement  
(26.1, 26.23)

The Delaware River Port Authority (DRPA) opposes unlawful discrimination of any kind. The DRPA is an Equal Employment Opportunity Employer/Contractor, and is firmly committed to providing equal employment and business opportunities for all persons.

The Delaware River Port Authority receives Federal financial assistance from the Department of Transportation, Federal Transit Administration (FTA), and as a condition of receiving this assistance, the Delaware River Port Authority has signed an assurance that it will comply with 49 CFR Part 26. Accordingly, the Delaware River Port Authority has established a Disadvantaged Business Enterprise program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. Our program is narrowly tailored in accordance with applicable law.

Toni P. Brown, Chief Administrative Officer at the Delaware River Port Authority, has been delegated to serve as the Disadvantaged Business Enterprise Liaison Officer (DBELO) for the Delaware River Port Authority. As the DBELO, Ms. Brown is responsible for implementing all aspects of the Delaware River Port Authority's DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by the Delaware River Port Authority in its financial assistance agreements with the Department of Transportation.

The Delaware River Port Authority has disseminated this policy statement to its Board of Commissioners and all appropriate departments throughout our agency. We distribute our policy statement to the DBE and non-DBE business communities that perform work on DOT-assisted contracts or who may have an interest in performing work for us in the future. We include the statement in all bid and proposal documents, and also distribute copies of it to the bidders and proposers at all pre-bid/pre-proposal meetings for FTA-assisted projects. The statement is published in our quarterly newsletter, and can be found on our website. Information about our DBE program may also be obtained by contacting the Delaware River Port Authority's Office of Business Development & Equal Opportunity at (856) 968-2270 or (215) 218-3750, extension 2270. You may access the Office of Business Development & Equal Opportunity's link directly at [www.drpa.org/obdeo](http://www.drpa.org/obdeo).



A handwritten signature in black ink, appearing to read "John J. Matheussen".

John J. Matheussen  
Chief Executive Officer DRPA  
President PATCO

Date: 02/04/2011

## **SBA Proposes Increase in Size Standards to Expand Eligibility for Small Business Programs**

*(reprinted with the permission of the SBA)*

A proposed rule published for comment in The Federal Register by the U.S. Small Business Administration would adjust the size definition of small businesses in professional, scientific and technical services and other services sectors.

The proposed revisions would increase the revenue-based size definition businesses need to meet to qualify as small businesses. They apply to businesses in 36 industries and one sub-industry in professional, scientific and technical services, and one industry in other services sectors.

As part of its ongoing comprehensive review of all size standards, the SBA evaluated 46 industries and three sub-industries in these sectors. Of these, the SBA proposes to increase size standards for 36 industries and one sub-industry and retain current standards for the remaining 10 industries and two sub-industries. SBA's size standards vary from industry to industry to account for differences among them.

In 2007, the SBA began the process of reviewing and updating size standards based on industry-specific data. Before this, the last overall review of size standards occurred more than 25 years ago. Under provisions in the Small Business Jobs Act of 2010, SBA will continue its comprehensive review of all size standards for the next several years.

The proposed changes take into account the structural characteristics within individual industries, including average firm size, the degree of competition, and federal government contracting trends to ensure that size definitions reflect current economic conditions within those industries.

*(continued on page 4)*

## SBA Small Business Programs

*(continued from page 3)*

The changes would allow some small businesses that are close to exceeding their current size standards to retain small business eligibility under higher size standards, giving federal agencies a larger selection of small businesses to choose from for small business procurement opportunities. SBA estimates as many as 9,450 additional firms will become eligible for SBA programs as a result of the proposed revisions, if they are adopted.

The SBA issued a White Paper entitled, “Size Standards Methodology” on Oct. 21, 2009, which explains how the SBA establishes, reviews and modifies its receipts-based and employee-based small business size standards. It can be viewed at <http://www.sba.gov/size>.

Comments can be submitted on this proposed rule on or before May 16, 2011, online at: [www.regulations.gov](http://www.regulations.gov), where they will be posted, or mailed to Khem R. Sharma, chief, Size Standards Division, 409 3rd St., SW, Mail Code 6530, Washington, DC 20416. For more information about SBA’s revisions to its small business size standards, click on “What’s New” on SBA’s Web site at: <http://www.sba.gov/size>.



### ANNUAL CONTRACT LISTINGS



Most annual procurement for goods (non-professional services) at the **DRPA** are usually for periods of one (1) year with an option to renew for an additional year. At the end of the first year, assuming the vendor’s performance has been satisfactory, a **DRPA** Purchasing staff member will contact the vendor to request pricing information for the second year. If all conditions are in the best interest of the **DRPA**, the **DRPA** will exercise its option for a second year renewal with the vendor. At the end of the second year, the contract will be rebid on a competitive basis. If you are interested in pursuing any of the contracts identified below, please call Susan Squillace, Purchasing Agent, at (856) 968-2163.

*(continued on page 5)*

“WE VALUE DIVERSITY”

## 2011 Annual Contracts for DRPA

### SERVICE PRODUCTS

### CONTRACT STATUS

Trash Removal (Solid, Non-Hazardous) for <b>DRPA</b>	Bid Process - This purchase will be up for competitive bid in <b>April 2011</b> .
Emergency Generator Maintenance for <b>DRPA</b>	DRPA may exercise its 2 <sup>nd</sup> year option in <b>May 2011</b> .
Lubricants for Bulk Storage Dispensing System for <b>DRPA</b>	Bid Process - This purchase will be up for competitive bid in <b>April 2011</b> .
Hazardous Waste Removal for <b>DRPA / PATCO</b>	Bid Process - This purchase will be up for competitive bid in <b>April 2011</b> .
Office Supplies Products for <b>DRPA / PATCO</b>	DRPA may exercise its 2 <sup>nd</sup> year option in <b>November 2011</b> .
Unleaded Gasoline, Diesel Fuel, & #2 Heating Oil for <b>DRPA / PATCO</b>	Bid Process - This purchase will be up for competitive bid in <b>April 2011</b> .
Fuel Tank Maintenance for <b>DRPA / PATCO</b>	DRPA may exercise its 2 <sup>nd</sup> year option in <b>August 2011</b> .
Traffic Cones for <b>DRPA</b>	DRPA may exercise its 2 <sup>nd</sup> year option in <b>June 2011</b> .
Moveable Maintenance Platform Maintenance	Bid Process - This purchase will be up for competitive bid in <b>September 2011</b> .
Extermination Services for <b>DRPA</b>	DRPA may exercise its 2 <sup>nd</sup> year option in <b>April 2011</b> .
Prescription Safety Glasses for <b>DRPA</b>	DRPA may exercise its 2 <sup>nd</sup> year option in <b>October 2011</b> .
Measure to Fit Police Uniforms for <b>DRPA / PATCO</b>	Bid Process - This purchase will be up for competitive bid in <b>July 2011</b> .
One Year Supply Bottled Water for <b>DRPA / PATCO</b>	Bid Process - This purchase will be up for competitive bid in <b>February 2012</b> .
Office Paper Products <b>DRPA / PATCO</b>	DRPA/PATCO may exercise its 2 <sup>nd</sup> year option in <b>October 2011</b> .



## List of Annual Contracts for PATCO

For your information, we are providing you with a list of annual contracts for **PATCO**, along with their expiration dates. If you are interested in pursuing any of these contracts, please contact Thomas J. Zamorski, Purchasing Agent, **PATCO** at (856) 772-6914 or Stephen Suder, Manager, Procurement, Records and Stores at (856) 968-2142.

### SERVICE PRODUCTS

### EXPIRATION DATE

Industrial Refuse Disposal Services for PATCO..... July 2011  
Lindenwold Maintenance Facility

Landscaping Maintenance for PATCO ..... December 2011

Pest Control and Exterminating at PATCO..... January 2012

## Upcoming Purchases for 2011

### *for DRPA*

Nothing to Report

Questions regarding these or any other **DRPA** Purchases should be directed to Susan Squillace (DRPA Purchasing) at (856) 968-2163 or (215) 218-3750 ext. 2163.

### *for PATCO*

Nothing to Report



Questions regarding these or any other **PATCO** Purchases should be directed to Thomas J. Zamorski (PATCO Purchasing) at (856) 772-6914 or (215) 992-4600 ext. 6914.

**The following events are being hosted by the Women's Business Development Center (WBDC), 1315 Walnut Street, Suite 1116, Phila., PA 19107-4711.**

*Pre-registration is required for all events listed, for more information please call (215)790-WBDC (9232) or fax (215)790-9231 or visit them on the web at [www.womensbdc.org](http://www.womensbdc.org).*

**Family Child Care Entrepreneur Program** – **Date:** Mondays, April 4 through June 6, 2011, **Time:** 6:15pm – 9:00pm, **Cost:** \$59 – An entrepreneurial training program designed to help you explore and understand the realities of running a profitable family child care business.

**Orientation and Business Assessment Workshop** – **Date:** Thursdays, April 7, May 5, and June 7, 2011, **Time:** 6:00pm – 7:30pm, **Cost:** Free – this workshop is designed for women interested in starting or growing a business. Participants will complete a business development survey tool, discuss their business needs, learn about WBDC resources and meet other women business owners.





**Finding Your Funding** – **Date:** Thursday, April 14, 2011, **Time:** 6:00pm – 8:00pm, **Cost:** \$10.00 – provides valuable information on financing options for your business.

**Listening to Your Business** – **Date:** Thursday, April 21, 2011, **Time:** 9:30am – 4:30pm, **Cost:** \$75.00 – this workshop will take you through a series of activities to discover where your business is today and where you want it to be in three years. This workshop is targeted to business owners who have three or more years experience running their business.

**JumpStart: “Before You Start”** – **Date:** Thursday, June 9, 2011, **Time:** 5:45pm – 9:00pm, **Cost:** \$35.00 – the workshop will help participants assess their risks, financial issues, and commitment; evaluate their potential as entrepreneurs; and help them analyze their business skills and business ideas.



## OBD&EO Information Corner

-  All interested subcontractors, subconsultants and suppliers are welcome to attend Pre-Bid and Pre-Proposal Meetings for DRPA projects, and briefly introduce yourselves to the contractors and consultants present. Information pertaining to these meetings is made available on our website at [www.drpa.org/obdeo](http://www.drpa.org/obdeo). Information on the project planholders and short-listed firms, can be found on the Bids and Contracts section at [www.drpa.org](http://www.drpa.org). For more information call OBD&EO at (856) 968-2270.
-  Don't forget to visit OBD&EO's web site at [www.drpa.org/obdeo](http://www.drpa.org/obdeo) for contract opportunities and other important information.
-  For upcoming events visit the **Other Events of Interest** section of our website.
-  Our next edition of *News Alert* will be published on or about:
  - June 30, 2011
  - September 30, 2011
  - December 30, 2011

### **Office of Business Development & Equal Opportunity**

#### **Mission Statement:**

*A group of committed individuals dedicated to pursuing equal employment and contracting opportunities for everyone.*

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**Questions or comments concerning OBD&EO's News Alert may be directed to:**

(856) 968-2266 or (215) 218-3750 ext. 2266

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