Sci-Tek Consultants, Inc. (Sci-Tek), founded in 1996, is an engineering and consulting company with expertise in three principal related engineering disciplines:

- **Civil Engineering** for infrastructure such as airports, water and wastewater treatment plants, roads, bridges, and other parts of transportation systems; and for design of structures and buildings;
- **Environmental Engineering** pertaining to water and air quality, regulatory compliance; assessment of properties for environmental contamination, and management of hazardous and non-hazardous chemicals, wastes, and materials;
- **Geotechnical Engineering** and Analysis for dams, foundations structures, landslides, mine subsidence, settlement, and acid mine drainage.

Sci-Tek employs 35 employees from the firm’s Pittsburgh and Philadelphia offices, and provides services to private and public clients throughout the Eastern United States. We currently have ongoing projects in Philadelphia with the Water Department, the Redevelopment Authority, the Airport and the Department of Public Property.

Sci-Tek is a certified minority business enterprise in Pennsylvania and Delaware as well as several other states. Please visit our website at www.scitekanswers.com for additional information. We look forward to working with you.
DRPA’s DBE Program has a New Small Business Participation Program Element

The Delaware River Port Authority (DRPA) opposes unlawful discrimination of any kind. The DRPA is an Equal Employment Opportunity Employer/Contractor, and is firmly committed to providing equal employment and business opportunities for all persons.

The DRPA receives federal financial assistance from the Department of Transportation, Federal Transit Administration (FTA) on certain projects. As a condition of receiving this assistance, the DRPA has signed an assurance that it will comply with 49 CFR Part 26. Accordingly, the DRPA has established a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the federal Department of Transportation (DOT), 49 CFR Part 26.

On January 28, 2011, 49 CFR Part 26.39, “Participation by Disadvantaged Business Enterprises in Department of Transportation Programs,” was published, requiring recipients of federal funding to add an SBE program element to their approved DBE Programs. On February 28, 2012, pursuant to the Final Rule set forth in the Federal Register [76 FR 5083 – Disadvantaged Business Enterprise: Program Improvement], DRPA submitted an amendment to its DBE Program, entitled SBE Participation Element to the Federal Transit Administration for review and approval. The FTA approved the DRPA’s proposed SBE Participation Element on September 17, 2012. In approving same, the FTA stated that the Authority’s SBE Participation Element meets the requirements set forth in the federal Department of Transportation’s DBE regulations.

The DRPA is ready to move forward with the implementation of the SBE program element. On a project-by-project basis, staff will continue to review the overall dollar value and scope of the project, the work typically subcontracted by a prime contractor/consultant on similar projects to determine whether a DBE goal is appropriate.

In addition to establishing a DBE participation, where appropriate, the DRPA will also establish a Small Business Enterprise (SBE) participation goal. DRPA’s SBE Participation Element has been established to provide contracting opportunities for firms that are independently owned and operated, organized for profit, and not dominant in their field. The SBE Participation Element gives small businesses, with annual gross receipts up to $22.41 million, the opportunity to participate in DRPA’s federally-assisted contracting and procurement opportunities.

(continued on page 3)
Currently, the DRPA’s Office of Business Development & Equal Opportunity does not certify firms as Disadvantaged Business Enterprises (DBEs). Nor will the office certify firms as Small Business Enterprises (SBEs). However, the Authority will recognize the SBE certifications performed by certifying entities, provided the firms meet the following criteria:

(1) Business Size Determination: The business (including its affiliates) must be a small business as defined by SBA standards. It must not have annual gross receipts over $22.41 million in the previous three fiscal years;

(2) Personal Net Worth: Only persons having a personal net worth (PNW) of less than $1.32 million can be considered as a potential qualified SBE. Items excluded from a person’s networth calculation include an individual’s ownership interest in the applicant firm, and his or her equity in their primary residence;

(3) Independence: The business must not be tied to another firm in such a way as to compromise its independence and control; and

(4) Control: An owner seeking certification must possess the power to direct or cause the direction of the management and policies of the firm. The owner must also have an overall understanding of, and managerial and technical competence and experience directly related to, the type of business in which the firm is engaged.

(5) Burden of Proof Allocation: Applicants carry the initial burden of proof regarding their eligibility and must demonstrate that they meet all requirements concerning group membership or individual disadvantage, business size, ownership, and personal net worth.

(6) Certified DBEs: In accordance with 49 CFR §26.39, certified DBEs that meet the size criteria established under the program are eligible to participate in the SBE Participation Program Element.
The federal DOT only requires DRPA to count the DBE participation when reporting progress toward meeting DBE goals. While the FTA does not require grantees to report SBE participation on federally-assisted projects, SBE participation will be tracked and monitored internally on all projects where DBE and SBE participation goals have been established.

For SBE certification resources, interested firms should contact the NJ Unified Certification Program (NJ UCP) – [www.njucp.net](http://www.njucp.net), PA Unified Certification Program (PA UCP) – [www.paucp.com](http://www.paucp.com), PennDOT and the NJ DOT. In addition to the above, resources, the DRPA maintains a directory of small, disadvantaged, minority, women and veteran-owned companies. The directory can be accessed at [www.drpa.org/obdeo](http://www.drpa.org/obdeo).

---

**PUBLIC NOTICE**

**DBE GOAL**

The Delaware River Port Authority (DRPA) hereby announces a proposed overall goal of 10% for Disadvantaged Business Enterprise (DBE) participation on Federal Transit Administration (FTA) assisted projects for federal fiscal years 2014, 2015, and 2016. A description of the proposed DBE goal and how it was determined is available for inspection during regular business hours at the DRPA's offices, One Port Center, 2 Riverside Drive, Camden, New Jersey 08101-1949. Comments on the proposed DBE goal will be accepted by the DRPA until September 14, 2013.

“WE VALUE DIVERSITY”
Most annual procurement for goods (non-professional services) at the DRPA are usually for periods of one (1) year with an option to renew for an additional year. At the end of the first year, assuming the vendor’s performance has been satisfactory, a DRPA Purchasing staff member will contact the vendor to request pricing information for the second year. If all conditions are in the best interest of the DRPA, the DRPA will exercise its option for a second year renewal with the vendor. At the end of the second year, the contract will be rebid on a competitive basis. If you are interested in pursuing any of the contracts identified below, please call Susan Squillace, Manager, Procurement & Stores, DRPA/PATCO at (856) 968-2163.

## 2013 Annual Contracts for DRPA

<table>
<thead>
<tr>
<th>Service Products</th>
<th>Contract Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Two (2) Year Trash Removal (Solid, Non-Hazardous) for DRPA</td>
<td>DRPA may exercise its contract renewal option in <strong>June 2015</strong>.</td>
</tr>
<tr>
<td>2) Emergency Generator Maintenance for DRPA</td>
<td>Bid Process - This purchase will be up for competitive bid in <strong>June 2013</strong>.</td>
</tr>
<tr>
<td>3) Lubricants for Bulk Storage Dispensing System for DRPA</td>
<td>DRPA may exercise its 2nd year option in <strong>April 2014</strong>.</td>
</tr>
<tr>
<td>4) Two (2) Year Hazardous Waste Removal for DRPA / PATCO</td>
<td>DRPA may exercise its contract renewal option in <strong>June 2015</strong>.</td>
</tr>
<tr>
<td>5) Office Supplies Products for DRPA / PATCO</td>
<td>DRPA may exercise its 2nd year option in <strong>October 2013</strong>.</td>
</tr>
<tr>
<td>6) Unleaded Gasoline, Diesel Fuel, &amp; #2 Heating Oil for DRPA / PATCO</td>
<td>DRPA may exercise its 2nd year contract renewal option in <strong>April 2014</strong>.</td>
</tr>
<tr>
<td>7) Fuel Tank Maintenance for DRPA / PATCO</td>
<td>Bid Process - This purchase will be up for competitive bid in <strong>December 2013</strong>.</td>
</tr>
<tr>
<td>8) Traffic Cones for DRPA</td>
<td>Bid Process - This purchase will be up for competitive bid in <strong>October 2013</strong>.</td>
</tr>
<tr>
<td>9) Two (2) Year Moveable Maintenance Platform Maintenance</td>
<td>Bid Process - This purchase will be up for competitive bid in <strong>May 2014</strong>.</td>
</tr>
<tr>
<td>10) Two (2) Year Extermination Services for DRPA</td>
<td>Bid Process - This purchase will be up for competitive bid in <strong>April 2015</strong>.</td>
</tr>
<tr>
<td>11) Prescription Safety Glasses for DRPA</td>
<td>Bid Process - This purchase will be up for competitive bid in <strong>October 2013</strong>.</td>
</tr>
<tr>
<td>12) Measure to Fit Police Uniforms for DRPA / PATCO</td>
<td>Bid Process - This purchase will be up for competitive bid in <strong>July 2013</strong>.</td>
</tr>
<tr>
<td>13) One Year Supply Bottled Water for DRPA / PATCO</td>
<td>DRPA may exercise its 2nd year option in <strong>March 2014</strong>.</td>
</tr>
<tr>
<td>14) Office Paper Products for DRPA / PATCO</td>
<td>Bid Process - This purchase will be up for competitive bid in <strong>August 2013</strong>.</td>
</tr>
</tbody>
</table>

“WE VALUE DIVERSITY”
LIST OF ANNUAL CONTRACTS FOR PATCO

For your information, we are providing you with a list of annual contracts for PATCO, along with their expiration dates. If you are interested in pursuing any of these contracts, please contact Thomas J. Zamorski, Purchasing Agent, PATCO at (856) 772-6914 or Susan Squillace, Manager, Procurement & Stores at (856) 968-2163.

<table>
<thead>
<tr>
<th>SERVICE PRODUCTS</th>
<th>Expiration Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental of Uniforms, Uniform Lockers, Door &amp; Floor Mats, Laundry &amp; Cleaning</td>
<td>June 2015</td>
</tr>
<tr>
<td>Industrial Refuse Disposal Services for PATCO Lindenwold Maintenance Facility</td>
<td>September 2013</td>
</tr>
<tr>
<td>Pest Control and Exterminating at PATCO</td>
<td>May 2013</td>
</tr>
</tbody>
</table>

UPCOMING PURCHASES FOR 2013

For DRPA - Questions regarding these or any other DRPA Purchases should be directed to Susan Squillace (DRPA Purchasing) at (856) 968-2163 or (215) 218-3750 ext. 2163.

(Nothing to Report)

For PATCO - Questions regarding these or any other PATCO Purchases should be directed to Thomas J. Zamorski (PATCO Purchasing) at (856) 772-6914 or (215) 992-4600 ext. 6914.

(Nothing to Report)
Upcoming Events

The following events are being hosted by the
Women’s Business Development Center (WBDC),
1315 Walnut Street, Suite 1124,
Philadelphia, PA 19107-4711.

*Pre-registration is required for all events listed*, for more information please call (215)790-WBDC (9232) or fax (215)790-9231 or visit them on the web at [www.womensbdc.org](http://www.womensbdc.org).

New E-Learning Classes – New 6-week sessions begin monthly – These courses are ideal for existing or aspiring entrepreneurs and their employees. **When:** July 17, 2013, August 21, 2013, and September 18, 2013. Choose from over 25 courses in the following categories: Start Your Own Business, Accounting & Finance, Business Communication, Web Technology, Management & Leadership, Marketing Sales, and Non-Profit & Grant Writing **Cost:** $99.00 per course. To view the complete catalog and to enroll, visit [www.ed2go.com/wbdconline](http://www.ed2go.com/wbdconline).

**ORIENTATION and BUSINESS ASSESSMENT WORKSHOP** – **When:** Tuesday, August 6, 2013, **Time:** 5:45 p.m. to 7:30 p.m., **Cost:** Free – This workshop is designed for women interested in starting or growing a business. Participants will complete a business development survey tool, discuss their business needs, learn about WBDC resources, and meet other women business owners.

**ORIENTATION and BUSINESS ASSESSMENT WORKSHOP** – **When:** Tuesday, September 3, 2013, **Time:** 5:45 p.m. to 7:30 p.m., **Cost:** Free – This workshop is designed for women interested in starting or growing a business. Participants will complete a business development survey tool, discuss their business needs, learn about WBDC resources, and meet other women business owners.

**Listening in Your Business** – **When:** Wednesday, September 11, 2013, **Time:** 9:00 a.m. to 4:30 p.m., **Cost:** $100.00 – Pre-registration is required. The workshop will take you through a series of activities to discover where your business is today and where you want it to be in three years. This workshop is targeted to business owners who have three or more year’s experience running their business.

**NxLevel® for Business Start-ups** – **When:** Tuesday, September 17, 2013 through Tuesday, November 19, 2013, **Time:** 6:00 p.m. – 9:30 p.m., **Cost:** $340.00 – Pre-registration is required by September 6, 2013. A 10-module educational program designed for people who want to start a business, need the skills to test the feasibility of their business concept and create a business plan which acts as a blueprint for their start-up venture.

**FINDING YOUR FUNDING** – **When:** Wednesday, September 25, 2013, **Time:** 6:00 p.m. – 8:00 p.m., **Cost:** $10.00 – Provides valuable information on financing options for your business.

“WE VALUE DIVERSITY”
OBD&EO
Information Corner

All interested subcontractors, subconsultants and suppliers are welcome to attend Pre-Bid and Pre-Proposal Meetings for DRPA projects, and briefly introduce yourselves to the contractors and consultants present. Information pertaining to these meetings is made available on our website at www.drpa.org/obdeo. Information on the project planholders and short-listed firms, can be found on the Bids and Contracts section at www.drpa.org. For more information call OBD&EO at (856) 968-2270.

Don’t forget to visit OBD&EO’s web site at www.drpa.org/obdeo for contract opportunities and other important information.

For upcoming events visit the Other Events of Interest section of our website.

Our next edition of the News Alert will be published on or about:

December 1, 2013
March 31, 2014

Office of Business Development & Equal Opportunity

Mission Statement:
A group of committed individuals dedicated to pursuing equal employment and contracting opportunities for everyone.

Questions or comments concerning OBD&EO’s News Alert may be directed to:
Kathleen Coyle Haas at (856) 968-2270

Designed & Printed by DRPA Printing Services

DRPA is an equal opportunity employer