DELWARE RIVER
PORT AUTHORITY
&
PORT AUTHORITY TRANSIT CORP.

October Monthly Board Meeting

Wednesday, October 06, 2010
One Port Center
Board Room
10:00 am

John J. Matheussen, Chief Executive Officer
1. Roll Call

2. Report of the Audit Committee

3. Approval of Operations & Maintenance Committee Report of September 15, 2010

4. Adopt Resolutions Approved by Operations & Maintenance Committee of September 15, 2010

   DRPA-10-099  Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs
   DRPA-10-100  Construction Monitoring Services for Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs
   DRPA-10-101  Contract No. WW-13-2010, Walt Whitman Bridge Gloucester Building Rehabilitation
   DRPA-10-102  Contract No. 15-M, PATCO - Haddonfield & Ashland Stations Parking Lots Paving & Repairs
   DRPA-10-103  Contract No. PATCO 3-C, PATCO Bridge Painting and Structural Repairs
   DRPA-10-104  Agreement GN-0024-10 Custodial Services for DRPA Bridge Facility and Cruise Terminal
   DRPA-10-105  Agreement GN-0025-10 Weekend and Temporary Toll Collectors and Cruise Terminal Parking Attendants Agreement

5. Approval of Executive Committee Report of September 15, 2010

6. Adopt Resolutions Approved by Executive Committee of September 15, 2010

   DRPA-10-106  401 Race Street Partners, LLC Purchase and Easement Agreement Affecting DRPA Property for the Purpose of Vehicular and Pedestrian Ingress, Egress, Construction Staging, Loading and Unloading of Vehicles, and Parking of Vehicles
   DRPA-10-107  Age 65 & Over Retiree Medicare Part D Prescription Benefit - 2011 (DRPA)
   DRPA-10-108  Age 65 & Over Retiree Medicare Supplemental Benefits - 2011 (DRPA)
   DRPA-10-109  HRS Employee Performance Management System
   DRPA-10-110  Renewal of DRPA/PATCO Commercial Automobile Liability Policy

7. Approval of Finance Committee Report of September 15, 2010
8. Adopt Resolutions Approved by Finance Committee of September 15, 2010

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9. Unfinished Business

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<td>Amendment of DRPA-10-072 Restriction or Prohibition of Political Contributions by DRPA or PATCO Vendors</td>
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<td>Resolution Implementing Post Employment Restrictions Policy for Authority Commissioners, Officers and Directors (Amending 10-042 Vetoed by Governor of New Jersey)</td>
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<td>DRPA-10-114</td>
<td>Establishing a Policy Prohibiting Commissioners, Officers and Employees from Performing Political Activities While on Duty for the Authority Or Using Their Office for Political Purposes (Amending DRPA-10-054, Tabled August 18, 2010; Approved as Amended August 25, 2010; Vetoed September 2, 2010)</td>
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10. New Business

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11. Adjournment
1. Roll Call

2. Approval of Operations & Maintenance Committee Report of September 15, 2010

3. Adopt Resolutions of Operations & Maintenance Committee of September 15, 2010
   - PATCO-10-012 Removal and Replacement of Windows at the Lindenwold Shop
   - PATCO-10-013 PATCO Cares Program
   - PATCO-10-014 Agreement with Cubic Transportation Systems Inc. to Pilot an Account Based Open Payment Processing System for PATCO’s Automated Fare Collection System

4. Approval of Executive Committee Report of September 15, 2010

5. Adopt Resolutions Approved by Executive Committee of September 15, 2010
   - PATCO-10-015 Age 65 & Over Retiree Medicare Part D Prescription Benefit - 2011 (PATCO)
   - PATCO-10-016 Age 65 & Over Retiree Medicare Supplemental Benefits - 2011 (PATCO)
   - PATCO-10-017 HRS Employee Performance Management System
   - PATCO-10-018 Renewal of DRPA/PATCO Commercial Automobile Liability Policy

6. New Business
   - PATCO-10-019 Consideration of Pending PATCO Contracts (Between $25,000 and $100,000)

7. Adjournment
DRPA Operations & Maintenance Committee (Cmr. DiCicco, Cmte. Chair)  

1. Capital Project Contract Modifications  
   Presenter: Mike Venuto  

2. General Engineering Consultant Services for Construction Monitoring and Inspection Engineering  
   Presenter: Mike Venuto

Executive Committee (Cmr. Estey, Cmte, Chair)  

1. Renewal of DRPA/PATCO Excess Liability Policy  
   Presenter: Toni Brown

2. St. George’s Church Annual Christmas Musical, Benjamin Franklin Bridge Underbridge Parking Support  
   Presenter: Tim Pulte

PATCO Operations & Maintenance Committee (Cmr. DiCicco, Cmte. Chair)  

1. PATCO Welder Truck  
   Presenter: Bob Box

PATCO Executive Committee (Cmr. Estey, Cmte, Chair)  

1. Renewal of DRPA/PATCO Excess Liability Policy  
   Presenter: Toni Brown
Report of October Committee Meeting
Operations and Maintenance Committee
DELAWARE RIVER PORT AUTHORITY
One Port Center
Camden, NJ 08101
September 15, 2010

Committee Members
Frank DiCicco, Cmte. Chair
John Estey
John Dougherty
Charles Fentress
Albert F. Frattali
E. Frank DiAntonio
Robin Wiemann

Officers & Chiefs
J. Matheussen, CEO
R. Box, PATCO General Manager
R. Brown, General Counsel & Corporate Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulle, COO
M. Venuto, Acting Chief Engineer

Commissioners
Jeffrey Nash
Robert G. Bogle
John Lisko
Robert Teplitz
Richard Sweeney
Rick Taylor
Tamarisk Jones
Denise Y. Mason (via phone until 1:25 p.m.)
Maria Quinones-Sanchez

Counsel
C. Gibson, Archer & Greiner, NJ Counsel
D. Weisman, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
D. Mix, Duane Morris, PA Counsel

Others:
D. Gramiccioni, Gov. Authorities Unit
C. Blackshear, webcasting
E. McBride
T. Jones, United Steelworkers
A. Levy, Esquire
C. Campbell, Esquire on behalf of FOP
R. Franzini on behalf of IUOE
F. Banker, Esquire on behalf of IUOE

DRPA Staff
M. D’Alessandro, Asst. to Chairman
F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
J. Egan, Project Manager, Special Projects
T. Garrison, Administrative Coordinator, Customer Service/Community Relations
S. Gray-Newman, Administrative Coordinator
D. Hunter, Manager, Corporate Communications
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
L. Kmiec, Assistant General Counsel
C. Maroney, Manager, Special Projects
D. McClintock, Police Chief, Public Safety
S. Milner, Administrative Coordinator
M. Mondile, Manager, Customer Service & Community Relations
F. O’Brien, Manager, Customer & Comm. Relations

DRPA Staff (Con’t.)
O. Parker, Manager, Financial & Budget Analysis
J. Quinn, Director of Revenue
W. Shanahan, Director Gov. Rel. & Grant Admin.
C. Spicer, PATCO Assistant General Manager
C. Thompson, Graphic Design
M. Weikel, Administrative Coordinator
J. White, Director of Finance
D. Whiton, Administrative Coordinator
The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the Operations and Maintenance Committee has been given by posting in the lobby at One Port Center, and issuing proper notice to the press and news media.

The Corporate Secretary then called the roll and announced that there was a quorum. Commissioner DiCicco presided and called the meeting to order.

**Item 1 – Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs** – Mike Venuto, Acting Chief Engineer, requested the Board’s approval to negotiate a construction contract with Cornell & Company to perform structural repairs at the Betsy Ross Bridge and five approach structures. These repairs have been recommended as a result of the Biennial Inspections and Interim Inspections. These repairs include bearing replacement in girder spans, stringer bearing replacement in deck truss and through truss spans, below deck walkway railing modifications, above deck railing repairs, concrete spall repairs, concrete crack repairs, drainage repairs, steel barrier repairs, cleaning and painting and structural steel repairs. The project was publicly advertised with six bids received and staff has evaluated the bids.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA -10-xxx Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs**

**Item 2 - Construction Monitoring Services for Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs** – Mike Venuto, Acting Chief Engineer, requested the Board’s approval to negotiate an agreement with Remington & Vernick Engineers to provide construction monitoring services for the Betsy Ross Bridge Structural Repairs in the amount not to exceed $915,244.51. This agreement will support inspection staff and monitor the contractor’s compliance with the plans and specifications. The project was publicly advertised and five firms were qualified. Staff reviewed the proposals submitted their recommendations to the Executive Selection Committee. The Selection Committee deemed this firm to be most responsive to the project requirements.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA -10-xxx Construction Monitoring Services for Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs**

**Item 3 – Contract No. WW-13-2010, Walt Whitman Bridge Gloucester Building Rehabilitation** – Mike Venuto, Acting Chief Engineer, requested the Board’s approval to negotiate a construction contract with Puente Construction Enterprises, Inc. to replace the roof at the Gloucester Building at the Walt Whitman Bridge along with associated masonry repairs in the amount of $169,968.00. The work includes masonry repairs to the exterior of the building including cracked or broken bricks, repointing deteriorated mortar joints and removal and replacement of exterior doors and windows. The project was publicly advertised and nine bids were received.
On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx**  
**Contract No. WW-13-2010, Walt Whitman Bridge Gloucester Building Rehabilitation**

**Item 4 – Contract No. 15-M, PATCO – Haddonfield & Ashland Stations Parking Lots Paving & Repairs** – Mike Venuto, Acting Chief Engineer, requested the Board’s approval to negotiate a construction contract with American Asphalt Company, Inc. to perform the pavement rehabilitation at the Haddonfield and Ashland Station Parking lots in the amount of $1,497,879.75. This project is 80% funded by the FTA. The project was publicly advertised and a total of nine bids were received.

Chairman Estey called for consideration of contract No. 15-M “PATCO - Haddonfield and Ashland Stations Parking Lots Paving and Repairs”. Commissioner Sweeney: Did the responsible contractor language get included in this RFP? Acting Chief Engineer Venuto: Prevailing wage and the apprenticeship language are in the RFP. Commissioner Sweeney: Are the apprenticeship programs recognized by the Department of Labor? Acting Chief Engineer Venuto: Yes. The Contractor provided a certification. Commissioner DiAntonio: Is that certification up to date? Acting Chief Engineer Venuto: The Contractor’s Certificate is dated May 8, 2002. We have a contract compliance office and they called the Department of Labor to verify their current status. We are waiting on a response. Commissioner DiAntonio: But then we don’t know if it’s true or not or if it’s up to our standards. What if they are in violation? What would we do then? Chairman Estey: Mr. Venuto can you report back to the board when this comes for board consideration? Mr. Venuto: I will. The committee approved moving this item to the board for further consideration.

**DRPA-10-xxx**  
**Contract No. 15-M, PATCO – Haddonfield & Ashland Stations Parking Lots Paving & Repairs**

**Item 5 – Contract No. PATCO 3-C, PATCO Bridge Painting and Structural Repairs** – Mike Venuto, Acting Chief Engineer, requested the Board’s approval to negotiate a construction contract with A.P. Construction, Inc. to paint and perform structural rehabilitation and painting to 31 structures on the PATCO system in the amount of $6,856,656.00. The work on the Camden bridges consists of constructing containment, removing paint in selected areas, cleaning and spot painting. The rehabilitation work also includes structural steel and concrete repairs. The rehabilitation work was recommended in the Biennial Inspection Reports. This project is 80% funded by the FTA. The project was publicly advertised and five bids were received.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx**  
**Contract No. PATCO 3-C, PATCO Bridge Painting and Structural Repairs**
Item 6 – Agreement GN-0024-10 Custodian Services for DRPA Bridge Facility and Cruise Terminal: Tim Pulte, Chief Operating Officer, requested the Board’s approval to negotiate a three year contract with T.U.C.S. Cleaning Services, Inc. of Orange, New Jersey with a local office in Philadelphia for custodial services at the DRPA Bridge Facilities and Cruise Terminal in an amount not to exceed $338,000.00 annually for a total amount of $1,014,000.00 for a three year period. The services include custodial services for DRPA buildings and toll booths at each of the four bridges and the Cruise Terminal at the Philadelphia Navy Yard. The goal is to begin this contract as soon as possible as our contract with our current provider Watts had expired in February and is currently being extended. The project was publicly advertised and the Review Team reviewed all the proposals which were submitted and selected the third lowest bidder.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

DRPA-10-xxx Agreement GN-0024-10 Custodian Services for DRPA Bridge Facility and Cruise Terminal

Item 7 – Agreement GN-0025-10 Weekend and Temporary Toll Collectors and Cruise Terminal Parking Attendants Agreement – Tim Pulte, Chief Operating Officer, requested the Board’s approval to negotiate a three year contract with PRWT Services, Inc., Philadelphia, PA in the amount not to exceed $1,027,000.00 annually for a total amount of $3,081,000.00 for a three year contract. This contract provides the necessary toll personnel during weekdays to substitute for regular full-time employees on short and long-term disability or worker’s compensation for periods in excess of 30 days. This contract also provides the necessary toll personnel to work on weekends and holidays when all full-time toll collectors have holidays off under the terms of the IUOE contract and provide the necessary parking lot attendants and greeters at the Cruise Terminal. The PRWT staff would work on scheduled cruise days. Four firms submitted proposals and PRWT is recommended by staff as the best firm to continue services based on PRWT’s knowledge of the toll industry and because of the good quality of service they have delivered to DRPA in the past.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

DRPA-10-xxx Agreement GN-0025-10 Weekend and Temporary Toll Collectors and Cruise Terminal Parking Attendants Agreement

There being no further business, the meeting was adjourned.

Respectfully submitted,

Frank DiCicco
Committee Chair
SUMMARY STATEMENT

ITEM NO. | SUBJECT: Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs

COMMITTEE: Operations and Maintenance

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a construction contract with the firm of Cornell & Company to perform the structural repairs to the Betsy Ross Bridge and also to five approach structures.

Amount: $14,114,422.50

Contractor: Cornell & Company
PO Box 807
Woodbury, NJ 08096

Other Bidders:
- IEW Construction Group $17,821,295.00
- Kyle Conti Construction $17,887,190.00
- A.P. Construction, Inc. $18,873,735.00
- American Bridge Company $20,338,875.00
- Skanska Koch, Inc. $24,824,950.00

Engineers Estimate: $13,953,029.00

PURPOSE: To perform structural repairs at the Betsy Ross Bridge and also to five approach structures.

BACKGROUND: As a result of Biennial Inspections, and Interim Inspections various structural repairs have been recommended to be undertaken at the Betsy Ross Bridge as well as five approach structures. The types of repairs include bearing replacement in girder spans, stringer bearing replacement in deck truss and through truss spans, below deck walkway railing modifications, above deck railing repairs, concrete spall repairs, concrete crack repairs, drainage repairs, steel barrier repairs, cleaning and painting, and structural steel repairs.

The project was publicly advertised and bid documents were offered to the public beginning on April 19, 2010 with a bid opening date of June 10, 2010. Twenty (20) sets of documents were sold. A total of six (6) bids were received. The lowest responsive bid was submitted by Cornell & Company, Inc. in the amount of $14,114,422.50.
Staff has completed the evaluation of bids and recommends that the contract be awarded to Cornell & Company, in the amount of $14,114,422.50, as the lowest responsive bidder to perform the contract work.

**SUMMARY:**  
- **Amount:** $14,114,422.50  
- **Source of Funds:** 2010 Revenue Bonds (Series D)  
- **Capital Project #:** RB0903  
- **Operating Budget:** N/A  
- **Master Plan Status:** N/A  
- **Other Fund Sources:** N/A  
- **Duration of Contract:** Fifteen Months  
- **Other Parties Involved:** N/A  
- **Estimated Number of Jobs Supported:** 424
RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the bid of $14,114,422.50 to perform structural repairs at the Betsy Ross Bridge and also to five approach structures, and that the proper officers of the Authority be and hereby are authorized to negotiate a contract with Cornell & Company for the required work in an amount not to exceed $14,114,422.50 as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

- Amount: $14,114,422.50
- Source of Funds: 2010 Revenue Bonds (Series D)
- Capital Project #: RB0903
- Operating Budget: N/A
- Master Plan Status: N/A
- Other Fund Sources: N/A
- Duration of Contract: Fifteen Months
- Other Parties Involved: N/A
- Estimated Number of Jobs Supported: 424
SUMMARY STATEMENT

ITEM NO.          SUBJECT: Construction Monitoring Services for Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs

COMMITTEE:        Operations and Maintenance

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate an agreement with Remington & Vernick Engineers to provide Construction Monitoring Services for Contract No. BR-11-2010, Betsy Ross Bridge Structural Repairs.

Amount: $ 915,244.51

Consultant: Remington & Vernick Engineers
232 Kings Highway East
Haddonfield, NJ 08033

Other Consultants: CMX
Greenman-Pedersen, Inc.
HAKS
KUPPER

Engineers Estimate: $ 1,189,462.00

PURPOSE: To provide full-time, on-site construction inspection and monitoring services for the Betsy Ross Bridge Structural Repairs, DRPA Contract No. BR-11-2010. The services will include a full-time Resident Engineer and support inspection staff for inspecting all contract field activities and monitoring the contractor’s compliance with the plans and specifications.

BACKGROUND: The work to be completed under Contract No. BR-11-2010 consists of the installation of structural repairs at the Betsy Ross Bridge and five approach structures. The types of repairs include bearing replacement in girder spans, stringer bearing replacement in deck truss and through truss spans, below deck walkway railing modifications, above deck railing repairs, concrete spall repairs, concrete crack repairs, drainage repairs, steel barrier repairs, cleaning and painting, and structural steel repairs.
The Authority publicly advertised its intent to retain a consultant and invited interested firms to submit Statements of Qualifications. Ten (10) firms responded with Statements of Qualifications on October 5, 2009. Five (5) firms were deemed qualified and were sent a formal Request for Proposal. All five (5) firms responded with Proposals. A review committee of four (4) staff engineers evaluated the Proposals on the basis of Technical merit. Staff’s recommendations were submitted to the Executive Selection Committee which reviewed the Staff’s recommendations. Based on the review of the Selection Committee, the Proposal submitted by Remington & Vernick Engineers was deemed to be the most responsive to the project requirements.

In accordance with the Delaware River Port Authority’s standard selection procedure, which is qualification based, the Price Proposal submitted was evaluated against the Engineer’s Estimate. Based on this evaluation and subsequent negotiation, Remington & Vernick’s price was determined to be the fair and reasonable.

It is recommended that an engineering services agreement be negotiated with Remington & Vernick for the costs and associated fees not to exceed $915,244.51 to provide engineering services in accordance with the Request for Proposal.

**SUMMARY:**

- **Amount:** $915,244.51
- **Source of Funds:** 2010 Revenue Bonds (Series D)
- **Capital Project #:** RB0903
- **Operating Budget:** N/A
- **Master Plan Status:** N/A
- **Other Fund Sources:** N/A
- **Duration of Contract:** Seventeen Months
- **Other Parties Involved:** N/A
- **Estimated Number of Jobs Supported:** 5
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the Proposal of Remington & Vernick Engineers to provide Construction Monitoring Services for Contract No. BR-11-2010 Betsy Ross Bridge Structural Repairs Project and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with Remington & Vernick Engineers for an amount not to exceed $915,244.51, as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

| Amount:          | $ 915,244.51       |
| Source of Funds: | 2010 Revenue Bonds (Series D) |
| Capital Project #: | RB0903           |
| Operating Budget: | N/A               |
| Master Plan Status: | N/A         |
| Other Fund Sources: | N/A          |
| Duration of Contract: | Seventeen Months |
| Other Parties Involved: | N/A          |
| Estimated Number of Jobs Supported: | 5 |
ITEM NO.        SUBJECT: Contract No. WW-13-2010, Walt Whitman Bridge Gloucester Building Rehabilitation

COMMITTEE:       Operations & Maintenance

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a construction contract with the firm of Puente Construction Enterprises, Inc. to perform the roof replacement at the Gloucester Building at the Walt Whitman Bridge.

Amount: $ 169,968.00

Contractor: Puente Construction Enterprises, Inc.  
48-50 Newton Avenue  
Woodbury, NJ 08096

Other Bidders: Ray Angelini, Inc. $187,350.00  
John D. Lawrence, Inc. $218,350.00  
Murphy, Quigley Company, Inc. $232,000.00  
JPS Construction Co, Inc. $235,000.00  
D.A. Nolt, Inc. $239,205.00  
FAHS Restoration, Inc. $250,475.00  
Seravalli Contractors $264,000.00  
Bedwell/Old Philadelphia Associates $298,650.00

Engineers Estimate: $ 246,100.00

PURPOSE: To replace the roof at the Gloucester Building at the Walt Whitman Bridge along with associated masonry repairs.

BACKGROUND: The Gloucester Building at the Walt Whitman Bridge has been exhibiting various structural problems for some time including leaks in the roof, leaks around the windows, and cracking on the exterior façade. As a result, an investigation of the problems was performed and repairs were recommended. The repairs consist of replacing the existing roof on the building. The work also includes masonry repairs to the exterior of the building including removing and replacing cracked or broken bricks, repointing deteriorated mortar joints and removal and replacement of exterior doors and windows.
The project was publicly advertised and bid documents were offered to the public beginning on April 5, 2010 with a bid opening date of April 29, 2010. Fifteen (15) sets of documents were sold. A total of nine (9) bids were received. The low responsive and responsible bid was submitted by Puente Construction Enterprises, Inc. in the amount of $169,968.00.

Staff has completed the evaluation of bids and recommends that the contract be awarded to Puente Construction Enterprises, Inc., in the amount of $169,968.00 as the low responsive and responsible bidder.

**SUMMARY:**
- **Amount:** $169,968.00
- **Source of Funds:** 2010 Revenue Bonds (Series D)
- **Capital Project #:** WB1001
- **Operating Budget:** N/A
- **Master Plan Status:** N/A
- **Other Fund Sources:** N/A
- **Duration of Contract:** Two Months
- **Other Parties Involved:** N/A
- **Estimated Number of Jobs Supported:** 5
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority
accepts the bid of $169,968.00 to replace the roof at the Gloucester Building
at the Walt Whitman Bridge along with associated masonry repairs, and that
the proper officers of the Authority be and hereby are authorized to negotiate
a contract with Puente Construction Enterprises, Inc. for the required work
in an amount not to exceed $169,968.00, as per the attached Summary
Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve
and are hereby authorized to approve and execute all necessary agreements,
contracts, or other documents on behalf of the DRPA. If such agreements,
contracts, or other documents have been approved by the Chairman, Vice
Chairman and Chief Executive Officer and if thereafter either the Chairman
or Vice Chairman is absent or unavailable, the remaining Officer may execute
the said document(s) on behalf of DRPA along with the Chief Executive
Officer. If both the Chairman and Vice Chairman are absent or unavailable,
and if it is necessary to execute the said document(s) while they are absent or
unavailable, then the Chief Executive Officer shall execute such documents on
behalf of DRPA.

SUMMARY:

Amount: $169,968.00
Source of Funds: 2010 Revenue Bonds (Series D)
Capital Project #: WB1001
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Two Months
Other Parties Involved: N/A
Estimated Number of Jobs Supported: 5
SUMMARY STATEMENT

ITEM NO.  SUBJECT: Contract No. 15-M, PATCO - Haddonfield & Ashland Stations Parking Lots Paving & Repairs

COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a construction contract with the firm of American Asphalt Company, Inc. to perform the pavement rehabilitation at the Haddonfield and Ashland Station Parking Lots.

Amount: $1,497,879.75

Contractor: American Asphalt Company, Inc.
100 West Main Street
West Collingswood Height, NJ 08059

Other Bidders: Krisanna Construction, Inc $1,897,623.50
SJA Construction, Inc. $2,492,693.00
South State, Inc. $1,615,895.00
JPC Group, Inc. $2,263,146.25
Midwest Construction $1,859,853.24
Richard E. Pierson Construction Company, Inc. $1,939,489.00
Haines and Kibblehouse, Inc. $1,837,735.35

Engineers Estimate: $1,760,000.13

PURPOSE: To rehabilitate parking lots at the PATCO Haddonfield and Ashland Stations.

BACKGROUND: The work to be completed under Contract No. 15-M includes the rehabilitation of Parking Lots at the PATCO Haddonfield and Ashland Stations. This work includes milling and overlay, full depth pavement reconstruction, re-striping, concrete curb replacement, sidewalk replacement, installation of new electric duct bank and drainage improvements.

The project was publicly advertised and bid documents were offered to the public beginning on June 9, 2010 with a bid opening date of July 8, 2010. Fourteen (14) sets of documents were sold. A total of nine (9) bids
were received. The lowest responsive and responsible bid was submitted by American Asphalt Company, Inc. in the amount of $1,497,879.75.

Staff has completed the evaluation of bids and recommends that the contract be awarded to American Asphalt Company, Inc., in the amount of $1,497,879.75 as the lowest responsive and responsible bidder to perform the contract work.

**SUMMARY:**

- **Amount:** $1,497,879.75
- **Source of Funds:** 2010 Revenue Bonds (Series D)
- **Capital Project #:** PF1003
- **Operating Budget:** N/A
- **Master Plan Status:** N/A
- **Other Fund Sources:** Federal Transit Administration ($1,138,303.80)
- **Duration of Contract:** 75 Days
- **Other Parties Involved:** Federal Transit Administration
- **Estimated Number of Jobs Supported:** 45
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the bid of $1,497,879.75 to perform the pavement rehabilitation including milling and overlay, full depth pavement reconstruction, re-striping, demolition, concrete repair and replacement, trenching and installation of new underground conduits, and drainage improvements, and that the proper officers of the Authority be and hereby are authorized to negotiate a contract with American Asphalt Company, Inc. for the required work in an amount not to exceed $1,497,879.75, as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY: Amount: $1,497,879.75
Source of Funds: 2010 Revenue Bonds (Series D)
Capital Project #: PF1003
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: Federal Transit Administration ($1,138,303.80)
Duration of Contract: 75 Days
Other Parties Involved: Federal Transit Administration
Estimated Number of Jobs Supported: 45
SUMMARY STATEMENT

ITEM NO.    SUBJECT: Contract No. PATCO 3-C, PATCO Bridge Painting and Structural Repairs

COMMITTEE:  Operations & Maintenance

COMMITTEE MEETING DATE:  September 15, 2010

BOARD ACTION DATE:  October 06, 2010

PROPOSAL:  That the Board authorizes staff to negotiate a construction contract with the firm of A.P. Construction, Inc. to paint and perform structural repairs to multiple PATCO bridges.

Amount:  $6,856,656.00

Contractor:  A.P. Construction, Inc.
            915 South Black Horse Pike
            Blackwood, NJ 08012

Other Bidders:  Allied Painting, Inc.  $6,972,778.00
                JPC Group Inc.  $8,261,025.35
                Ahern Painting Contractors, Inc.  $9,543,718.00
                Kyle Conti Construction LLC  $9,890,000.00

Engineers Estimate:  $6,553,704.50

PURPOSE:  To perform structural rehabilitation and painting to thirty-one (31) structures on the PATCO system. These structures are PATCO bridges over roadways and vehicle bridges over PATCO tracks.

BACKGROUND:  Seventeen (17) Camden bridges were primarily constructed prior to 1940. These were rehabilitated and painted in the early 1990’s. These bridges carry PATCO tracks over city roadways. The remaining fourteen (14) bridges from Collingswood to Lindenwold were constructed in the late 1960’s and have not undergone any major rehabilitation. These bridges are a mixture of PATCO transit bridges over city roadways and vehicular bridges over the PATCO tracks under PATCO maintenance jurisdiction.

The work on the Camden Bridges consists of constructing containment, removing paint in selected areas, cleaning and spot painting. The rehabilitation work also includes Structural steel and concrete repairs as identified in previous Biennial Inspection Reports.
The work on the PATCO bridges from Collingswood to Lindenwold consist of constructing containment, removal of existing lead based paint, surface preparation and the application of a new coating system. The vehicle bridges will be partially de-leaded and painted primarily at the stringer ends due to track restrictions. The rehabilitation work also includes structural steel and concrete repairs as identified in previous Biennial Inspection Reports.

The project was publicly advertised and bid documents were offered to the public beginning on June 16, 2010 with a bid opening date of July 14, 2010. Fifteen (15) sets of documents were sold. A total of five (5) bids were received. The lowest responsive and responsible bid was submitted by A.P. Construction, Inc. in the amount of $6,856,656.00.

Staff has completed the evaluation of bids and recommends that the contract be awarded to A.P. Construction, Inc., in the amount of $6,856,656.00 as the lowest responsive and responsible bidder to perform the contract work.

**SUMMARY:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
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<tbody>
<tr>
<td><strong>Amount:</strong></td>
<td>$6,856,656.00</td>
</tr>
<tr>
<td><strong>Source of Funds:</strong></td>
<td>2010 Revenue Bonds (Series D)</td>
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<td><strong>Operating Budget:</strong></td>
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<td><strong>Master Plan Status:</strong></td>
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<tr>
<td><strong>Other Fund Sources:</strong></td>
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<td><strong>Duration of Contract:</strong></td>
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<td><strong>Other Parties Involved:</strong></td>
<td>Federal Transit Administration</td>
</tr>
<tr>
<td><strong>Estimated Number of Jobs Supported:</strong></td>
<td>205</td>
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</table>
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the bid of $6,856,656.00 to paint and perform structural repairs to multiple PATCO bridges, and that the proper officers of the Authority be and hereby are authorized to negotiate a contract with A.P. Construction, Inc. for the required work in an amount not to exceed $6,856,656.00, as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

- **Amount:** $6,856,656.00
- **Source of Funds:** 2010 Revenue Bonds (Series D)
- **Capital Project #:** PF0008
- **Operating Budget:** N/A
- **Master Plan Status:** N/A
- **Other Fund Sources:** Federal Transit Administration 80% ($5,485,325.00)
- **Duration of Contract:** 12 months
- **Other Parties Involved:** Federal Transit Administration
- **Estimated Number of Jobs Supported:** 205
SUMMARY STATEMENT

ITEM NO.          SUBJECT:  Agreement GN-0024-10
                  Custodial Services for DRPA Bridge Facility and Cruise Terminal

COMMITTEE:       Operations & Maintenance

COMMITTEE MEETING DATE:  September 15, 2010

BOARD ACTION DATE:  October 06, 2010

PROPOSAL:  That the Board authorizes staff to negotiate a three year contract with T.U.C. S. Cleaning Service, Inc. of Orange, N.J. (with a local Philadelphia Office) for custodial services at the DRPA Bridge Facilities and Cruise Terminal in an amount not-to-exceed $338,000 annually.

PURPOSE:  To provide custodial services for DRPA buildings and toll booths at each of the four bridges and the Cruise Terminal located at the Philadelphia Navy Yard.

BACKGROUND:  DRPA’s existing contract for custodial services expired on February 28, 2010. The current contract is with Watts Window Cleaning & Janitorial Co., Inc. The contract has since been extended on a month-to-month basis in order to allow the competitive proposal process to be completed.

A Request for Proposal (RFP) was advertised by DRPA for a new custodial services contract. Five (5) proposals were received in response to the RFP. The scope of work included all labor, equipment and supplies to provide the services at the bridge facilities on a five day per week basis and at the Cruise Terminal on an “as needed” basis. Site inspections of all facilities were conducted. Proposals were received from the following five (5) companies:

- Garden State Commercial Cleaning Service, LLC (MBE) Hammonton, NJ
  ($309,144 annually)

- Integrity Cleaning & Janitorial Service, Inc. (MBE/WBE)
  Philadelphia, Pa
  ($441,852 annually)

- Julieco/WFB Cleaning Services & Solutions (MBE/WBE)
  Willow Grove, Pa. & Washington, D.C.
  ($1,324,975 annually)

- T.U.C.S. Cleaning Service, Inc. (MBE)
  Orange, N.J.
  ($337,624 annually)
A Proposal review team (Review Team) consisting of Bridge Operations and Cruise Terminal staff has completed a detailed review and evaluation of the proposals including the technical approach to the scope, quality assurance and quality control and proposed hourly rates and costs.

As a result of this review, the Review Team recommends the third low bidder, T.U.C.S. The apparent low bidder is the incumbent provider, Watts Window Cleaning. However, the DRPA experience with Watts has not been favorable with regard to their quality assurance and quality control (QA/QC) and as regards their general performance oversight. Watts has provided inadequate on-site crew performance inspections, apparent inadequate training of personnel, inadequate oversight for assurance of consistent completion of the scope of daily, weekly and periodic tasks, and the periodic depletion of consumable client supplies. Bridge management has found that our Foremen must routinely spend time to intervene to inspect and correct custodial work crews and DRPA staff has had difficulty obtaining timely responses from Watts’ project management when issues arise. These conditions and the inadequate QA/QC from Watts results in Foremen being pulled from their bridge operations responsibilities. As a result, DRPA has determined that Watts does not comply with their own contract QA/QC, plan of monthly inspections by their contract manager, or monthly meetings held by their crew chief. Therefore, the review team did not recommend this firm. The Review Team found that the apparent second low bidder, Garden State, is a three (3) year old firm with no experience comparable to the scope of work contemplated under the DRPA program. The Garden State proposal indicated inadequate staffing levels and had a very limited technical discussion of their approach to the work scope. The apparent second

Based upon the proposals submitted and examination of client references, the Proposal review team determined that T.U.C.S. Cleaning Service, Inc., would best provide the level of service and oversight required by Bridge and Cruise Terminal Operations. T.U.C.S. is a Minority Business Enterprise (MBE) based in Orange, NJ with an established local Philadelphia office from which they would staff and manage DRPA services. T.U.C.S. client list includes NJ Transit, SEPTA, Port Authority of New York & New Jersey and bridge, airport and bus station facilities. Staff recommends that a professional service agreement be awarded to T.U.C.S. Cleaning Services, Inc. in the amount of $338,000 annually and in an amount not to exceed $1,014,000 over a
three year period.

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<th>SUMMARY:</th>
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<tbody>
<tr>
<td>Amount:</td>
<td>$338,000 annually ($1,014,000 over 3 years)</td>
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<tr>
<td>Source of Funds:</td>
<td>Revenue Fund for the Bridges General Fund for the Cruise Terminal</td>
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</tr>
<tr>
<td>Other Parties Involved:</td>
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</tr>
</tbody>
</table>
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorize staff to negotiate a three year contract with T.U.C.S. Cleaning Services, Inc. for custodial services at the DRPA Bridge Facilities and Cruise Terminal in an amount not to exceed $338,000 annually; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount: $338,000 annually ($1,014,000 over 3 years)
Source of Funds: Revenue Fund for the Bridges
                 General Fund for the Cruise Terminal
Operating Budget: 2010, 2011, 2012 Operating Budgets
Capital Project #: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: N/A
SUMMARY STATEMENT

ITEM NO.  SUBJECT:  Agreement GN-0025-10 Weekend and Temporary Toll Collectors and Cruise Terminal Parking Attendants Agreement

COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a three (3) year contract with PRWT Services, Inc., Philadelphia, PA, (MBE) for the use of temporary toll collectors (weekdays), part-time collectors (weekends and holidays) and cruise terminal parking lot attendants and greeters on scheduled cruise days. The total cost of the contract will not exceed $1,027,000 annually.

PURPOSE: To provide the necessary toll personnel during weekdays (Monday through Friday) to substitute for regular full-time employees (FTE’s) on short and long-term disability or worker’s compensation periods in excess of 30 days, as provided in the contract negotiated with the International Union of Operating Engineers (IUOE). Full-time employees are not permanently replaced by temporary workers. When the FTE is medically released to return to work the use of the temporary employee will cease.

To provide the necessary toll personnel to work on weekends and holidays. All regular full-time toll collectors are on Monday through Friday work schedule with holidays off under the terms and conditions set forth in the Terms of Employment for employees represented by the International Union of Operating Engineers (IUOE).

To provide the necessary parking lot attendants and greeters at the Cruise Terminal. The PRWT staff would work on scheduled cruise days.

BACKGROUND: The Board first approved contracts with American Staffing, PRWT and Careers Express in late 1997 to provide part-time and temporary toll collectors on weekends and holidays. The ability to hire non International Union of Operating Engineers (IUOE) collectors was negotiated in the November 21, 1997 Terms of Employment contract with IUOE. This was done because the IUOE membership wanted a non-rotating, Monday through Friday work schedule and the DRPA was
seeking opportunities to reduce personnel costs and streamline its workforce. The use of outside firms enabled the IUOE and the DRPA to achieve their objectives. The Board of Commissioners directed staff in 1997 to enter a contract with three firms. The contracts were renewed in 2000. In 2003, and 2006, the Board of Commissioners approved three year contracts with PRWT Services under a competitive proposal process.

Due to the April 30, 2010 expiration of the current contract, the contract has been extended on a month-to-month basis in order to allow the competitive proposal process to be completed. The DRPA received proposals in March 2010 from four (4) firms.

The four (4) firms submitting proposals were:

5 Star Parking, Phila., Pa. - $1,010,466 annually
Contemporary Staffing Solutions, Mt. Laurel, NJ - $2,174,527 annually
PRWT Services (MBE), Phila., Pa. - $1,027,000 annually
PSI Personnel, Doylestown, Pa. (WBE/MBE) - $937,916 annually

A staff team from Bridge Operations and Cruise Operations reviewed the proposals. The Proposal review team determined that 5 Star Parking’s experience has been exclusively in parking operations—which is a minor portion of the Authority’s requirements—and has no experience in roadway tolls. Contemporary Staffing did not adequately respond to the RFP work scope and their rates were excessively high. PSI Personnel displayed no experience with roadway tolls or the transportation sector. Therefore, the review team did not recommend consideration of these three firms.

The Proposal review team determined PRWT to be the recommended and most qualified Proposer. PRWT was the only vendor with a wide experience in the transportation sector including toll collectors, E-Z Pass call and walk-in center staff and E-Z Pass violations processing and other services within New Jersey. The current contract is with PRWT. They are an MBE firm. The past experience with PRWT has been excellent. They have provided excellent, proactive and attentive project management and executive oversight on the DRPA project for over 12 years. They will perform all the DRPA approved training for their employees and also have supervisors on site. Continuing the project with PRWT would be advantageous for business and operational continuity by not creating potential disruption by transitions with a firm lacking experience in toll operations and transportation services. Their hourly rate for toll collectors is $15.71 per hour and they will not increase the
SUMMARY STATEMENT  
Agreement GN-0025-10 Weekend and 
Temporary Toll Collectors and Cruise 
Terminal Parking Attendants Agreement

hourly rate in year two and three of the contract. For the Cruise 
Terminal parking attendant and greater, the hourly rate is $15.71 over 
the three-year contract.

SUMMARY:
Amount: $1,027,000 annually ($3,081,000 over 3 years)
Source of Funds: Revenue Fund
Operating Budget: 2010, 2011, 2012 Operating Budgets
Capital Project #: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to negotiate a three (3) year contract with PRWT Services, Inc., Philadelphia, PA, for the use of temporary toll collectors (weekdays, part-time collectors (weekends and holidays) and Cruise Terminal parking lot attendants and greeters on scheduled cruise days. The total cost of the agreement for three years is not to exceed $3,081,000; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount: $1,027,000 annually ($3,081,000 over 3 years)
Source of Funds: Revenue Fund
Operating Budget: 2010, 2011, 2012 Operating Budgets
Capital Project #: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: N/A
Committee Members
John Estey (Chmte Chair)
Robert G. Bogle
Frank DiCicco
John Lisko
Jeffrey Nash
Rick Taylor
E. Frank DiAntonio
Tamarisk Jones

Commissioners
John Dougherty
Robert Teplitz
Charles Fentress
Albert F. Frattali
Richard Sweeney
Robin Weissmann
Maria Quinones-Sanchez
Denise Mason (via phone until 1:25 p.m)

Officers & Chiefs
J. Matheussen, CEO
R. Box, PATCO General Manager
R. Brown, General Counsel & Assistant Corporate Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO
M. Venuto, Acting Chief Engineer

Counsel
C. Gibson, Archer & Greiner, NJ Counsel
D. Weisman, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
D. Mix, Duane Morris, PA Counsel

Others:
D. Gramiccioni, Gov. Authorities Unit
C. Blackshear, webcasting
Ed McBride
T. Jones, United Steelworkers
A. Levy, Esquire
C. Campbell, Esquire on behalf of FOP
R. Franzini on behalf of IUOE
F. Banker, Esquire on behalf of IUOE

DRPA Staff
M. D’Alessandro, Asst. to Chairman
F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
J. Egan, Project Manager, Special Projects
T. Garrison, Administrative Coordinator, Customer Service/Community Relations
S. Gray-Newman, Administrative Coordinator
D. Hunter, Manager, Corporate Communications
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
L. Kmiec, Assistant General Counsel
C. Maroney, Manager Special Projects
S. Milner, Administrative Coordinator
D. McClintock, Police Chief, Public Safety
M. Mondile, Manager, Customer & Com. Relations
F. O’Brien, Manager, Customer & Com. Relations

DRPA Staff (Cont’)
R. Only, Director Homeland Security & Emer. Management
O. Parker, Manager, Financial & Budget Analysis
J. Quinn, Director of Revenue
W. Shanahan, Director Gov. Rel. & Grant Admin.
C. Spicer, PATCO Assistant General Manager
C. Thompson, Graphic Design
M. Weikel, Administrative Coordinator
J. White, Director of Finance
D. Whiton, Administrative Coordinator
The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the Executive Committee has been given by posting in the lobby at One Port Center, and issuing proper notice to the press and news media. The Corporate Secretary then called the roll and announced that there was a quorum. Chairman Estey, presided and called the meeting to order.

**Item 1 – 401 Race Street Partners, LLC Purchase and Easement Agreement Effecting DRPA Property for the Purpose of Vehicular and Pedestrian Ingress, Egress, Construction Staging, Loading and Unloading of Vehicles, and Parking of Vehicles –**

Chairman Estey called for consideration of the “401 Race Street Partners, LLC purchase and easement agreement affecting DRPA property for the purpose of vehicular and pedestrian ingress, egress, construction staging, loading and unloading of vehicles, and parking of vehicles”. Commissioner DiCicco commented in general on the project and Mr. Matheussen noted that it is somewhat difficult to visualize the actual project without having plans in front of us. He asked that Mr. Pulte bring the plans to the Board meeting and Mr. Pulte agreed to do so.

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx  401 Race Street Partners, LLC Purchase and Easement Agreement Effecting DRPA Property for the Purpose of Vehicular and Pedestrian Ingress, Egress, Construction Staging, Loading and Unloading of Vehicles, and Parking of Vehicles**

**Item 2 – Age 65 & Over Retiree Medicare Part D Prescription Benefit – 2011 (DRPA) –**

Toni Brown, Chief Administrative Officer, explained that the Authority has two groups of retirees. One group is under the age of 65, and the other group is 65 years and older. The first item presented by Ms. Brown concerned the prescription drug coverage for the 65+ retirees. Ms. Brown reported that the summary statement and resolution that was previously sent to the Board member reflected an incorrect estimated annual premium. The premium reflected was $922,869, when, in fact, the estimated annual premium for plan year 2011 will be approximately $879,402, depending upon the census. The prescription coverage for this group of retirees and their eligible dependents is an enhanced Medicare Part D Program. The plan was marketed last year for plan year 2010, and Horizon Medicare Blue Group was the only carrier to respond. The estimated 2011 premium ($879,402) is 4.71% less than the premium for plan year 2010. Ms. Brown explained that the coverage gap or “doughnut hole” will be filled with generic drugs. Ms Brown also noted that as a result of the federal Patient Protection & Affordable Care Act, beginning in January 2011, Part D enrollees who reach the coverage gap will receive a 50% discount on the total cost of their brand name drugs in the gap.

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx  Age 65 & Over Retiree Medicare Part D Prescription Benefit – 2011 (DRPA)**
**Item 3 – Age 65 & Over Retiree Medicare Supplemental Benefits – 2011 (DRPA)** - Toni Brown, Chief Administrative Officer - this is the medical coverage for retirees who are 65+, and their eligible dependents. Staff seeks Committee authorization to accept the premium quoted by United Health Group, in cooperation with AARP. This plan provides secondary medical coverage for this group of retirees. Premium rates vary from state to state, and are based on AARP/United Health Group’s national book of business. The filed rate increase for Pennsylvania is 5%. It is expected that the filed rate for New Jersey will be in the range of 5-7%. We expect that the estimated annual premium for 2011 will be approximately $2,012,767 (an increase of $131,676).

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx Age 65 & Over Retiree Medicare Supplemental Benefits – 2011 (DRPA)**

**Item 4 – HRS Employee Performance Management System** - Toni Brown, Chief Administrative Officer - In February 2010, the DRPA sent out a Request for Proposals from qualified companies for a web-based, vendor-hosted Employee Performance Management, Development and Evaluation System for the Authority’s 900 employees. The system will replace HRS’ current performance appraisal management system, will permit automated processing of employee performance appraisals, and will also simplify and integrate employee development, succession planning, and training management in a streamlined and efficient manner. The system is compatible with our Banner system, as well as Microsoft Word and Excel. We received proposals from eight companies and we invited three firms to make an on-site presentation and answer questions from the panel. Presentations were made by Workstream ($125,000), Intelladon ($146,000), and Kronos ($160,260). Staff determined that the most comprehensive and responsive system was presented by Workstream. Workstream has agreed to provide a dedicated team to help HRS set up the system and would also be available to provide ongoing assistance. The Workstream contract would be for a three-year period, and would cover up to 1,000 employees.

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx HRS Employee Performance Management System**

**Item 5 – Renewal of DRPA/PATCO Commercial Automobile Liability Policy** – Toni Brown, Chief Administrative Officer - Ms. Brown explained that staff is seeking approval to amend Resolution 10-033 to reflect the revised annual premium for the Commercial Automobile Liability policy term August 1, 2010 through July 31, 2011. Ms. Brown explained that at the June 16, 2010 Special Board Meeting, staff presented the renewal for the Authority’s Commercial Automobile Liability Insurance (through Travelers); the policy was to expire on July 31, 2010. The annual premium for the expiring program was $512,097.00. Travelers submitted a renewal quote for the policy term August 1, 2010 – July 31, 2011 in the amount of $402,103.00. After reviewing a potential claim development, the Traveler’s underwriting team, on June 8, 2010, adjusted the renewal quote to $474,972.00. Staff reported this adjustment at the Special Board Meeting, but the adjusted premium is not reflected in the meeting minutes. The adjusted premium for the Commercial Automobile Liability Policy for policy term August 1, 2010 – July 31, 2011 will be $474,972.00 not $402,103.00. The
$474,972.00 premium is a 7.25% decrease from the premium paid for the previous policy term (which was $512,097.00).

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx**  
Renewal of DRPA/PATCO Commercial Automobile Liability Policy

*The Corporate Secretary indicated that Commissioner Bogle has abstained from voting on all insurance matters.*

There being no further business, the meeting was adjourned.

Respectfully submitted,

John Estey,  
Committee Chair

/sm
PROPOSAL: That the Board authorize staff to negotiate a purchase and easement agreement and other necessary agreements permitting 401 Race Street Partners, LLC ("Developer") to purchase a fee simple interest in certain parcel of land owned by the DRPA and designated as "Area A" in the plans attached hereto, to acquire a permanent easement in the parcel of land designated as "Area B" in said plans ("Easement Area") (Areas A and B to be referred to hereinafter collectively as the "Areas"), and to also to complete those improvements necessary to make the subject premises suitable for the Developer’s intended use.

PURPOSE: The purpose of the proposed purchase and easement agreement is to permit the Developer to utilize the Areas for the passage by ingress, egress, and regress of vehicular and pedestrian traffic, for staging areas relating to the construction of the improvements of the Pincus Brothers Building ("Building"), loading and unloading of vehicles, and the parking of vehicles.

BACKGROUND: Developer is affiliated with ARC Properties, Inc. and is the owner of the Pincus Brothers Building located at 401 Race Street, Philadelphia, Pennsylvania. The Developer has purchased the Building and intends to develop the same as a hotel with retail and restaurant tenants. The Developer seeks to purchase the sidewalk and 4’ area of roadway that runs adjacent to the Building along 5th Street and South Marginal Road (previously referred to as Area A), and to acquire a perpetual easement with restrictions providing for its exclusive use of the Easement Area which is situated along Fifth Street, Race Street and South Marginal Road (commonly known as "Florist Street").

The Developer proposes to use the Areas for the purpose of providing ingress, egress, and regress of vehicular and pedestrian traffic, the loading and unloading of vehicles, and the parking of vehicles for its hotel and retail patrons. The Developer also purposes to utilize the Easement Area as a staging area during the construction of the improvements of the Building.
The DRPA will reserve the right to approve the transfer or assignment of the interests conferred pursuant to the permanent easement, will reserve the right to enter onto and utilize the Easement Area in furtherance of its operation and maintenance of the Benjamin Franklin Bridge, and to approve any improvements to the Easement Area.

As consideration for DRPA's transfer of fee simple interest and the grant of a permanent easement, the Developer proposes the following terms:

1. Purchase Price of Area A: To determined.


3. Rental Fee for the Easement: To be determined

4. Developer Contribution to Reconfiguration of 5th Street: To be determined.

Engineering and Bridge Operations staff have reviewed the proposal and determined that the transfer of fee interest in Area A and the transfer of a permanent easement in Area B will not be detrimental to the interests of the DRPA and will not adversely impact the operations of the DRPA. Staff has also ordered an appraisal of the involved premises and the sales price and rental fees will be consistent with market value of the involved DRPA property.

SUMMARY: Amount: To be determined
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Perpetual
Other Parties Involved: 401 Race Street Partners, LLC
RESOLVED: That the Board of Commissioners of the Delaware River Port Authority hereby accepts the proposal of 401 Race Street Partners, LLC as set forth in this summary statement and resolution and approves the purchase and easement agreement in favor of the 401 Race Street Partners, LLC to purchase the sidewalk and 4’ area of roadway that runs adjacent to the Building along 5th Street and South Marginal Road, and to acquire a perpetual easement with restrictions providing for its exclusive use of the Easement Area which is situated along Fifth Street, Race Street and South Marginal Road (commonly known as “Florist Street”) (referred to respectively as Areas “A” and “B” on the plans attached hereto); and be it further

RESOLVED: That the Board of Commissioners authorizes the proper officer of the Authority to negotiate the purchase and easement agreement and any other documents required to complete the involved transaction and consistent with the intent of this resolution; and be it further

RESOLVED: That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY: Amount: Purchase Price and Rental Fees to be Paid by 401 Race Street Partners, LLC
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Perpetual
Other Parties Involved: 401 Race Street Partners, LLC

DRPA-10-106
Executive Committee: September 15, 2010
Board Date: October 06, 2010
401 Race Street Partners, LLC Purchase and Easement Agreement Affecting DRPA Property for the Purpose of Vehicular and Pedestrian Ingress, Egress, Construction Staging, Loading and Unloading of Vehicles, and Parking of Vehicles
SUMMARY STATEMENT

ITEM NO.  SUBJECT: Age 65 & Over Retiree Medicare Part D Prescription Benefit - 2011 (DRPA)

COMMITTEE: Executive

COMMITTEE DATE: September 15, 2010

BOARD DATE: October 06, 2010

PROPOSAL: The current Medicare Part D prescription drug carrier for DRPA retirees who are 65 and over and their eligible dependents (Medicare-eligible retirees and Medicare-eligible dependents) is Horizon Medicare Blue Group Rx.

Staff seeks authorization to accept the renewal from Horizon for plan year 2011.

PURPOSE: To continue to provide a quality and enhanced Medicare Part D Prescription Drug benefit plan for DRPA Medicare-eligible retirees and Medicare-eligible dependents

BACKGROUND: Historically, the DRPA has provided a comprehensive benefits package to its retirees, and their eligible dependents. Traditionally, the benefit package has included medical and prescription drug coverage.

In 2006, the federal government’s newly created Part D Prescription Drug plan took effect. Last year, with the assistance of our Broker, Willis of NJ, staff solicited quotes from other carriers for the Enhanced Part D Prescription Drug plans. Horizon was the only responsive carrier.

Horizon’s Enhanced Part D Plan, provides: (1) an initial coverage limit of $4,500; (2) generic drugs are no longer mandatory; (3) an open formulary with no exclusions, if medically necessary; (4) certain lifestyle drugs, cough and cold products, benzodiazepines, etc. are included in the formulary; (5) national coverage, at one rate for retirees and their dependents, is charged, as opposed to rates that vary by state; (6) the coverage gap (or the “doughnut hole”) is filled with generic drugs; (7) mail order benefit remains at a two-time co-pay for a 90 day supply. Beginning in 2011, Part D enrollees who reach the coverage gap will receive a 50% discount on the total cost of their brand name drugs in the gap.
The co-pays for the Horizon Enhanced Plan remain:

- $10 – generic
- $20 – brand
- $35 – non-formulary

The estimated annual premium for 2011 for the Horizon Enhanced Plan will be approximately $879,402, a decrease in premium of 4.71%, or approximately $43,467. (This rate is pending CMS approval, which is expected in late-September 2010.)

The responsibility for prescription premiums will continue to be shared by DRPA and retirees alike. Staff recommends that the monthly contributions for Plan Year 2011 remain the same as the contributions for 2010. (Please see the proposed contribution schedule below.)

- Monthly Rate per Medicare-Eligible Retiree - $65 ($55 prescription/$10 medical)
- Monthly Rate per Medicare-Eligible Dependent - $65 ($55 prescription/$10 medical)

**Summary:**

<table>
<thead>
<tr>
<th>Amount:</th>
<th>Approximately $879,402</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Note – This covers both DRPA and PATCO)</td>
<td></td>
</tr>
<tr>
<td>(This annual rate is based upon our current DRPA/PATCO census of retirees who are 65 &amp; over and their eligible dependents, but is subject to change as our census of eligible retirees and eligible dependents changes.)</td>
<td></td>
</tr>
</tbody>
</table>

**Source of Funds:**
- Revenue Fund, General Fund

**Capital Project #:**
- N/A

**Operating Budget:**
- DRPA Employee Services Expense

**Master Plan Status:**
- N/A

**Other Fund Sources:**
- N/A

**Duration of Contract:**
- One Year

**Other Parties Involved:**
- Horizon
SUMMARY STATEMENT

ITEM NO. 
SUBJECT: Age 65 & Over Retiree Medicare Supplemental Benefits - 2011 (DRPA)

COMMITTEE: Executive

COMMITTEE DATE: September 15, 2010

BOARD DATE: October 06, 2010

PROPOSAL: Staff seeks authorization to accept the premium quoted by AARP/United Health Group, our current healthcare carrier for DRPA retirees who are Age 65 and over, and their eligible dependents.

PURPOSE: To continue to provide a quality healthcare benefits package for DRPA retirees who are Age 65 and over, and their eligible dependents.

BACKGROUND: Historically, DRPA has provided a comprehensive benefits package to its retirees. Traditionally, the benefit package has included medical and prescription drug coverage.

Until 2006, the Authority provided primary medical and prescription coverage for retirees 65 years of age and older, and their eligible dependents. In 2006, staff recommended that Medicare become the primary insurer for this group of retirees, and AARP/United Health Group become the secondary insurer for medical coverage. The Board accepted this recommendation.

The AARP/United Health Group’s “Plan F” was offered to this group of retirees. Plan F provides supplemental medical coverage for all retirees who are Medicare-eligible, regardless of where they reside. This plan has no co-pays, referrals, or claim forms. The retirees continue to be very pleased with this national coverage.

The 2010 estimated premium for the supplemental medical coverage is $1,881,091.

The premium rate increases vary from state-to-state, and are based on AARP/United Health Group’s national book of business. The filed rate increase for Pennsylvania is 5%. It is expected that the filed rate for New Jersey will be in the range of 5-7%. Accordingly, in 2011, the annual premium for this coverage is estimated to be $2,012,767 (an increase of $131,676).
Past rate increases for this coverage have varied as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Rate</th>
</tr>
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<tbody>
<tr>
<td>2007</td>
<td>10%</td>
</tr>
<tr>
<td>2008</td>
<td>4.88%</td>
</tr>
<tr>
<td>2009</td>
<td>5.55%</td>
</tr>
<tr>
<td>2010</td>
<td>4.75%</td>
</tr>
<tr>
<td>2011</td>
<td>5-7%</td>
</tr>
</tbody>
</table>

**SUMMARY:**

| Amount               | Approximately $2,012,767  |
|                     | (Note – This covers both DRPA and PATCO) |
|                     | (This annual rate is based upon our current DRPA/PATCO census of Age 65 & over retirees and their eligible dependents, but is subject to change as our census of eligible retirees and eligible dependents changes.) |
| Source of Funds:    | Revenue Fund, General Fund |
| Capital Project #:  | N/A |
| Operating Budget:   | DRPA Employee Services Expense |
| Master Plan Status: | N/A |
| Other Fund Sources: | N/A |
| Duration of Contract: | One Year |
| Other Parties Involved: | AARP and United Health Group |
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to negotiate a contract with AARP/United Health Group for the provision of supplemental medical coverage to age 65 and over retirees, and their eligible dependents, and be it further.

RESOLVED: That staff is authorized to work with the DRPA’s Third Party Administrator to begin the Open Enrollment Process for the 2011 Plan Year, and be it further.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, the Chief Executive Officer shall execute such document(s) on behalf of DRPA.

SUMMARY: Amount: Approximately $2,012,767
This covers both DRPA and PATCO. This estimated annual premium is based upon our current DRPA/PATCO census of age 65 and over retirees and their eligible dependents. The estimated premium is subject to change as our census changes.

Source of Funds: Revenue Fund, General Fund
Capital Project #: N/A
Operating Budget: DRPA Employee Services Expense
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: One Year
Other Parties Involved: AARP and United Health Group
SUMMARY STATEMENT

ITEM NO:                           SUBJECT:   HRS Employee Performance Management System

COMMITTEE:                        EXECUTIVE

COMMITTEE MEETING DATE:           September 15, 2010

BOARD ACTION DATE:                October 06, 2010

PROPOSAL:  That the Board authorizes staff to negotiate a purchase contract with Workstream Inc. to purchase a software tool for employee management, employee development and succession planning in an amount not to exceed $25,000 per year for three years with a one time installation fee not to exceed $50,000.

PURPOSE:  To provide employees with a comprehensive software tool which will allow management to better align employee and departmental goals with organizational goals, assess employee performance using technical and behavioral competencies, align training with business objectives and maintain future organizational strength and future growth by identifying and developing employees for key positions.

BACKGROUND:  Our current performance appraisal system is outdated and can no longer be supported by the original provider. In addition, the need for succession planning is critical. In or about March 2010, Human Resource Services (HRS) requested proposals from qualified firms for the acquisition of a web-based, vendor-hosted employee performance and management system. HRS received six (6) proposals and after thorough review and consideration, the proposal submitted by Workstream, Inc. was determined to be the most responsive. This system will allow us to meet the Authority’s goals with respect to succession planning.

SUMMARY:  Amount: Not to Exceed $125,000
Source of Funds: General Funds
Capital Project #: N/A
Operating Budget: $125,000
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: Workstream, Inc.
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a purchase contract with Workstream Inc. to purchase a software tool for employee management, employee development and succession planning in an amount not to exceed $25,000 per year for three years with a one time installation fee not to exceed $50,000; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:  
Amount: $125,000.00  
Source of Funds: General Funds  
Capital Project #: N/A  
Operating Budget: $125,000.00  
Master Plan Status: N/A  
Other Fund Sources: N/A  
Duration of Contract: Three Years  
Other Parties Involved: Workstream, Inc.
SUMMARY STATEMENT

ITEM NO.          SUBJECT: Renewal of DRPA/PATCO Commercial Automobile Liability Policy

COMMITTEE:        Executive

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: On May 19, 2010, the Executive Committee authorized the renewal of the DRPA Commercial Automobile Liability insurance policy for an estimated annual premium of $402,103. On June 9, 2010, the Board convened by way of a conference call to address the Traditional Property & Casualty insurance policies. During that conference call, the Board passed Resolution 10-033. Staff seeks to amend Resolution 10-033 to reflect the revised annual premium for the Commercial Automobile Liability coverage in the amount of $474,972. The policy term for the coverage remains for a one-year period, from August 1, 2010 to July 31, 2011.

Willis of New Jersey, Inc. aggressively marketed this coverage for the 2010-2011 policy term to several insurance companies in order to secure the most competitive pricing. A summary of the Willis marketing efforts is as follows:

Travelers - $402,103 (later revised to $474,972)
Lexington - Declined – Treaty restriction for police vehicles
No carriers could match the terms and conditions offered by our current incumbent, The Charter oak Fire Insurance Company, a wholly-owned subsidiary of Travelers.

PURPOSE: To amend Resolution 10-033, to reflect the revised annual premium for the Commercial Automobile Liability for policy term August 1, 2010 through July 31, 2011. The revised premium is $474,972 (an increase of $72,869 over the original renewal quote).

BACKGROUND: At the June 16, 2010 Special Board Meeting, staff presented the renewals for the Traditional Property & casualty policies. One of the policies in the group was the Authority’s Commercial Automobile Liability policy. The policy term was to expire July 31, 2010. The annual premium for that term was $512,097.
Travelers submitted a renewal quote for policy term August 1, 2010-July 31, 2010 in the amount of $402,103 (a 21.48% decrease over current). After reviewing a potential claim development, the Traveler’s Underwriting team, on June 8, 2010, adjusted the renewal quote to $474,972 (a 7.25% decrease over current). Staff reported this adjustment, however, in reviewing the minutes for the June 16, 2010 Special Board Meeting, staff notes that the adjusted premium ($474,972) is not reflected.

The policy provides a limit of $1 million for any accident or loss (no aggregate), and also provides an Uninsured/Underinsured Motorist limit of $35,000 per occurrence. There is no deductible for this policy. The Charter Oak Fire Insurance Company, a wholly-owned subsidiary of Travelers, is the incumbent carrier for the Commercial Automobile Liability policy, and has an AM Best rating of A+ (Excellent).
### SUMMARY:

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
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<tbody>
<tr>
<td>Amount</td>
<td>$474,972</td>
</tr>
<tr>
<td>Source of Funds</td>
<td>Revenue and General Funds</td>
</tr>
<tr>
<td>Capital Project #</td>
<td>N/A</td>
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<tr>
<td>Operating Budget</td>
<td>DRPA Risk Mgt. C/E#8 – TBD</td>
</tr>
<tr>
<td></td>
<td>PATCO Admin. C/E Insurance &amp; Claims – TBD</td>
</tr>
<tr>
<td>Master Plan Status</td>
<td>N/A</td>
</tr>
<tr>
<td>Other Fund Sources</td>
<td>N/A</td>
</tr>
<tr>
<td>Duration of Contract</td>
<td>August 1, 2010-July 31, 2011</td>
</tr>
<tr>
<td>Other Parties Involved</td>
<td>Willis of New Jersey</td>
</tr>
</tbody>
</table>
RESOLUTION

RESOLVED: That the Board of Commissioners amends resolution 10-033 to reflect the adjusted annual premium for the DRPA and PATCO Commercial automobile Liability Insurance Policy with The Charter Oak Fire Insurance Company, for a one year term beginning August 1, 2010 through July 31, 2011. The liability limit for this renewal policy is $1 million per accident. The premium for this policy is $474,972; and be it further

RESOLVED: That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman, Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:
Amount: $474,972
Source of Funds: Revenue & General Funds
Capital Project#: N/A
Operating Budget: DRPA Risk Mgt. C/E#8-TBD
                        PATCO Admin. C/E Insurance & Claims-TBD
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: August 1, 2010-July 31, 2011
Other Parties Involved: Willis of New Jersey
Committee Members
Jeffrey Nash, Cmte Chair
E. Frank DiAntonio
Richard Sweeney
John Lisko
Robert W. Bogle
Robin Weissmann

Officers & Chiefs
J. Matheussen, CEO
R. Box, PATCO General Manager
R. Brown, General Counsel & Corporate Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO
M. Venuto, Acting Chief Engineer

Commissioners
John Estey
Albert F. Frattali
Tamarisk Jones
Charles Fentress
Rick Taylor
Frank DiCicco
John Dougherty
Robert Teplitz

Counsel
C. Gibson, Archer & Greiner, NJ Counsel
D. Weisman, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
D. Mix, Duane Morris, PA Counsel

Others:
D. Gramiccioni, Gov. Authorities Unit
C. Blackshear, webcasting
E. McBride
T. Jones, United Steelworkers
A. Levy, Esquire
C. Campbell, Esquire on behalf of FOP
R. Franzini on behalf of IUOE
F. Banker, Esquire on behalf of IUOE

DRPA Staff
M. D’Alessandro, Asst. to Chairman
F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
J. Egan, Project Manager, Special Projects
T. Garrison, Administrative Coordinator, Customer Service/Community Relations
S. Gray-Newman, Administrative Coordinator
D. Hunter, Manager, Corporate Communications
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
B. Kelly, Public Safety
L. Kmiec, Assistant General Counsel
C. Maroney, Manager, Special Projects
D. McClintock, Police Chief, Public Safety
S. Milner, Administrative Coordinator
M. Mondile, Manager, Customer Service & Community Relations
F. O’Brien, Manager, Customer Service & Community Relations

DRPA Staff (Con’t.)
O. Parker, Manager, Financial & Budget Analysis
J. Quinn, Director of Revenue
W. Shanahan, Gov. Relations & Grants Admin.
C. Spicer, PATCO Assistant General Manager
C. Thompson, Graphic Design
M. Weikel, Administrative Coordinator
J. White, Director of Finance
D. Whiton, Administrative Coordinator
The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the Finance Committee has been given by posting in the lobby at One Port Center, and issuing proper notice to the press and news media.

Chairman Estey called the meeting to order and asked that the Corporate Secretary call the roll. The Corporate Secretary then called the roll for the Committee and announced that there is a quorum. Vice-Chairman Nash presided and called the meeting to order.

**Item 1 – Remote Database Administration Services** – John Hanson, Chief Financial Officer, requested the Board’s approval to negotiate a three year renewal contract with ACS Government Systems, Inc. of Lexington, Kentucky for an amount not to exceed $54,250.00. ACS is the manufacturer and sole provider in support of the Authority’s Banner financial system. ACS will monitor database activities, tune the database and work with DRPA staff to improve overall performance.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx    Remote Database Administration Services**

**Item 2 – Fleet Management Maintenance Agreement** – John Harson, Chief Financial Officer, requested the Board’s approval to negotiate a three year renewal contract with MaintStar of Irvine, California for an amount not to exceed $64,179.00. MaintStar is the manufacturer and sole provider in support of the Authority’s Fleet Management systems. The contract provides benefits including software support, upgrades, fixes and troubleshooting.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**DRPA-10-xxx    Fleet Management Maintenance Agreement**

There being no further business, the meeting was adjourned.

Respectfully submitted,

Jeffrey Nash
Committee Chair

/sm
That the Board authorizes staff to negotiate a three (3) year renewal contract with ACS Government Systems, Inc. of Lexington, Kentucky for an amount not to exceed $54,250. ACS is the sole provider of Remote Database Administration Services in support of our Banner (ERP) Financial system.

To continue the support of our Banner system. The agreement provides many benefits including Banner software support, upgrades, and minor software corrections. Upon DRPA request or on an as-needed basis in the discretion of ACS, ACS will remote into the system to monitor database activities, tune the database and work with DRAP staff to improve overall performance.

Banner is the system being used for our Financial, General Ledger, and Human Resource processing. This support is used to provide the DRPA with the necessary expertise to resolve software issues, help with troubleshooting, software upgrades and general system maintenance.

To continue the benefits and support gained under the ACS Remote Database Administration Services agreement, staff recommends that the DRPA renew the three (3) agreement with ACS at a cost not to exceed $54,250.00.
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a three (3) year contract with ACS Government Systems, Inc. for Remote Database Administration Services for an amount not to exceed $54,250.00, and be it further

RESOLVED: That the Chair, Vice Chair and Chief Executive Officer of DRPA must approve and are hereby authorized to approve and execute such documents, deeds, agreements or contracts on behalf of the DRPA. That the Chair, Vice Chair and the President of PATCO must approve and are hereby authorized to approve and execute such documents, deeds, agreements or contracts on behalf of the PATCO. If either the Chair or Vice Chair is absent or unavailable the remaining officer may act for the DRPA along with Chief Executive Officer or the President of PATCO respectively. If both the Chair and Vice Chair are absent or unavailable, then the Chief Executive Officer shall act for the DRPA and the President shall act for PATCO.

SUMMARY: Amount: $54,250.00
Source of Funds: Revenue Fund
Capital Project #: N/A
Operating Budget: CE16 – Data Processing
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: 11/01/2010 thru 10/31/2013
Other Parties Involved: N/A
SUMMARY STATEMENT

ITEM NO. SUBJECT: Fleet Management Maintenance Agreement

COMMITTEE: Finance Committee

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a three (3) year renewal contract with MaintStar of Irvine, California for an amount not to exceed $64,179. MaintStar is the manufacturer and sole provider of service and maintenance for our MaintStar Fleet Management System utilized by the bridge facilities and PATCO.

PURPOSE: To continue the support of our Fleet Management systems. The agreement provides many benefits including software support, upgrades, fixes, and troubleshooting.

BACKGROUND: In 2003 staff entered into a purchase agreement for MaintStar’s Fleet Management system. Since that time staff have been working with MaintStar to implement upgrades to enhance the functionality of the system. By renewing this agreement the DRPA will be able to: 1) maintain our fleet management systems with the most up to date enhancements, 2) contact and secure assistance from the manufacturer for any issues arising during the use of the system, and 3) training of staff on the use of the system.

To continue the benefits and support gained under the maintenance agreement, staff recommends that the DRPA renew the three (3) year agreement with MaintStar at a cost not to exceed $64,179.00.

SUMMARY:

| Amount:                       | $64,179.00 |
| Source of Funds:             | Revenue Fund |
| Capital Project #:           | N/A |
| Operating Budget:            | CE16 – Data Processing |
| Master Plan Status:          | N/A |
| Other Fund Sources:          | N/A |
| Duration of Contract:        | 11/01/2010 thru 10/31/2013 |
| Other Parties Involved:      | N/A |
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a three (3) year contract with MaintStar for software maintenance benefits for an amount not to exceed $64,179.00, and be it further

RESOLVED: That the Chair, Vice Chair and Chief Executive Officer of DRPA must approve and are hereby authorized to approve and execute such documents, deeds, agreements or contracts on behalf of the DRPA. That the Chair, Vice Chair and the President of PATCO must approve and are hereby authorized to approve and execute such documents, deeds, agreements or contracts on behalf of the PATCO. If either the Chair or Vice Chair is absent or unavailable the remaining officer may act for the DRPA along with Chief Executive Officer or the President of PATCO respectively. If both the Chair and Vice Chair are absent or unavailable, then the Chief Executive Officer shall act for the DRPA and the President shall act for PATCO.

SUMMARY: Amount: $64,179.00
Source of Funds: Revenue Fund
Capital Project #: N/A
Operating Budget: CE16 – Data Processing
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: 11/01/2010 thru 10/31/2013
Other Parties Involved: N/A
SUMMARY STATEMENT

ITEM.  SUBJECT: Amendment of DRPA-10-072
        Restriction or Prohibition of Political
        Contributions by DRPA or PATCO Vendors

COMMITTEE:  Unfinished Business

COMMITTEE MEETING DATE:  N/A

BOARD ACTION DATE:  October 06, 2010

PROPOSAL:  That the Board adopt a resolution prohibiting vendors who have or seek
            contract work from the Authority from making certain political
            contributions as set forth in the attached based upon Rule G-37 and Rule
            G-38 of the Municipal Securities Rulemaking Board.

PURPOSE:  To adopt a requirement to avoid political influence on the Authority’s
           contract selection process and to avoid the appearance of such influence.

BACKGROUND:  The Authority desires to ensure that it is conducting business in an open,
              transparent, and ethical manner. As such, vendors should be selected upon
              the basis of merit, qualifications, and cost-effectiveness. Vendors who are
              contracted with or are seeking contracted work with the Authority must be
              prevented from influencing the vendor selection process conducted by the
              Authority Commissioners.

            Additionally, Authority Commissioners must be prevented from selecting
            vendors based upon a history of political contributions to any of the entities,
            individuals or organizations shown in the attached Policy.

SUMMARY:  Amount:  N/A
        Source of Funds:  N/A
        Capital Project #:  N/A
        Operating Budget:  N/A
        Master Plan Status:  N/A
        Other Fund Sources:  N/A
        Duration of Contract:  N/A
        Other Parties Involved:  N/A
RESOLUTION

RESOLVED: That the Board adopts the attached policy based upon Rule G-37 and G-38 of the Municipal Securities Rulemaking Board in order to prohibit the Authority from doing business with vendors which have made political contributions that might affect the contracting decision or which might create an appearance of impropriety; and be it further

RESOLVED: That the Board adopt the provision of the attached policy based upon Rule G 37 and G-38 of the Municipal Securities Rulemaking Board under which the Authority will not do business with entities (corporations, partnerships, sole proprietors or others) that hire anyone to lobby the DRPA Commission, individual Commissioners, DRPA Officers or employees to influence the award of any work.

SUMMARY:

Amount: N/A
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A

OGC
Policy Regarding Political Contributions
By DRPA and PATCO Vendors

Purpose: to be consistent with the spirit and intention of Rules G 37 and G 38 of the Municipal Securities Rulemaking Board. To promote transparency in DRPA and PATCO contracting in order to assure that the public and the contracting community know that DRPA and PATCO contracts are and will be awarded solely based upon the best interests of the citizens of the DRPA Port District who depend on DRPA and PATCO to “Keep the Region Moving.” To eliminate political influence in the awarding of DRPA or PATCO contracts of any type and to eliminate the appearance that political influence could affect the award of any contract of any type. To assure that DRPA and PATCO follow best procurement and contracting practices without any improper external or political influence interfering in the contracting process at any stage.

1) Ban on DRPA and PATCO Business.
   a. Application. This provision is intended to apply to all individuals, companies, partnerships or other entities who seek to contract with DRPA or PATCO (collectively “contractors”) regardless of the nature or amount of the contract.
   b. Restrictions.
      i. Effective Date: Beginning sixty (60) days after the effective date of the DRPA and PATCO Board Resolutions enacting this Policy, the DRPA and PATCO will not enter into any contractual relationship of any nature with any contractor that has, within two (2) years prior to the date on which DRPA or PATCO expects to award the subject contract:
         1. solicited or made any contribution of money, or pledge of contribution, including in-kind contributions to or for the benefit of a candidate committee or election fund of any candidate for public office in Pennsylvania or New Jersey or to any political party committee in or of New Jersey or Pennsylvania if such contribution was made within the two years immediately preceding the anticipated date of contract award (subject to (1)(b)(i)(2)(a) below). Contributions or pledges made to political action committees which then make contributions to any of the political entities named herein will be considered to be contributions to the said political entities made by the person or entity contributing to the political action committee. This provision will apply to organizations, including but not limited to section 527 organizations, that act to influence the outcome of any political election.
      2. Provided however;
         a. that contributions that would otherwise be covered by this policy will not be considered as disbarring a DRPA or PATCO Contractor or potential contractor if the said contributions were made prior to the above stated Effective Date. Nor will such prior contributions be subject to disclosure under the disclosure provisions of this policy.
b. that this policy will not apply to individuals who may seek to contract with DRPA or PATCO or to individual officers, owners, or employees of firms seeking to do business with DRPA or PATCO where the said individuals have made one or more political contributions to candidates or committees in whose elections they are legally entitled to vote if the total value of all such contributions in the two years prior to the date on which DRPA or PATCO anticipates awarding the contract does not exceed two hundred and fifty dollars ($250.00).

c. Circumvention. The DRPA and PATCO will not enter into, renew or maintain any contract with any contractor if the DRPA and/or PATCO determines, in the judgment of the DRPA Board of Commissioners, that the said contractor has done indirectly or through another person or entity acts that, if performed openly or directly by the said contractor, would have precluded DRPA and PATCO from entering into a contract with the said contractor. If DRPA or PATCO determines that an existing contractor is in violation of this provision, DRPA or PATCO will determine whether it is in the best interest of DRPA or PATCO to immediately terminate the existing contract or to complete the said contract. In either case, the said contractor will be barred from bidding on or receiving DRPA or PATCO work for the following three (3) years.

d. Disclosures. In addition to any other disclosure that may be required under DRPA or PATCO rules, or under the rules on any jurisdiction within which DRPA and PATCO operate, every contractor who has entered into any contract with DRPA or PATCO or which has received any contractual payments from DRPA or PATCO during any calendar year must file a disclosure form with the Chief Executive Officer of the DRPA within thirty days following the end of each calendar year including the following information:

i. All contributions (monetary or in kind) and all pledges (monetary or in kind) made by the individual contractor or, if the contractor is not a natural person, by any owner, partner, Board member, or executive officer of the said entity to any of the political entities referred to in paragraph (1)(b)(i)(1) above.

ii. All contributions or pledges by any employee of any DRPA or PATCO contractor not covered under paragraph (1)(d)(i) above except where such contributions were made to a candidate or campaign committee in relation to an election in which the contributor was eligible to vote and the contributions in respect to any one election or to any one candidate, campaign committee or political party did not exceed two hundred fifty dollars in the relevant calendar year.

iii. The name and identifying information for all recipients of contributions reported under this paragraphs (1)(d).

e. Failure to File. Any contractor who fails to timely file the required disclosure form will be barred from being awarded any DRPA or PATCO contracts until sixty (60) days after the said contractor has filed all necessary disclosure forms. This ban will apply to contract renewals, extensions, and enlargements.
DRPA and PATCO Policy Against the Use of Lobbyists to Influence the Award of any DRPA or PATCO Contract.

1) Scope. This policy is intended to apply to any and all contracts to be awarded by DRPA or PATCO including construction, consulting, technical, professional, materials, utility and service contracts.

2) Prohibition. The DRPA and PATCO will not enter into, amend, extend, or enlarge any contract with any contractor or potential contractor if the said contractor or potential contractor has engaged the services of any person or organization (lobbyist) who is engaged in order to influence DRPA, PATCO or any commissioner, officer, or employee of DRPA or PATCO or the Governors who are the appointing authorities for members of the DRPA Board to award a contract to a particular contractor.

   a. This prohibition does not apply to professionals and consultants engaged to present technical information regarding the said contract nor does it apply to lawyers retained to assist in negotiations, contract analysis or contract drafting.
ITEM NO. | SUBJECT: Resolution Implementing Post-Employment Restrictions Policy for Authority Commissioners, Officers and Directors amending 10-042 Vetoed by Governor of New Jersey

COMMITTEE: | Unfinished Business

COMMITTEE MEETING DATE: | N/A

BOARD ACTION DATE: | October 6, 2010

PROPOSAL: That the Board adopt a resolution authorizing the implementation of a policy restricting the post-employment activities of all Commissioners, Officers and Directors of the Authority.

PURPOSE: To adopt a resolution authorizing the implementation of a policy restricting the post-employment activities of all Commissioners, Officers and Directors of the Authority.

BACKGROUND: Due to the enhanced responsibilities, influence and access to confidential information of Commissioners, Officers and Directors with respect to the operations and processes of the Authority, the Board seeks to implement a policy restricting the post employment activities of all Commissioners, Officers and Directors to avoid conflicts and appearances of conflicts related to vendors of the Authority.

The Board has reviewed the form of the proposed Post-Employment Restrictions Policy and has considered the advice and analysis of its staff and certain of its consultants with regard to the policy and has determined that the proposed language is in the best interests of the Authority and the public it serves.

SUMMARY:

Amount: N/A
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes the adoption of a policy restricting the post-employment activities of all Commissioners, Officers and Directors of the Authority in the form attached hereto.

SUMMARY:

Amount: N/A
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
POST EMPLOYMENT RESTRICTIONS

SCOPE
Defines the policy and procedure governing the post-employment restrictions of all Commissioners, Officers and Directors of the Authority.

POLICY
In order to limit the potential for undue influence, or the appearance thereof, of Authority Commissioners and employees, it is essential to discourage the retention, as an employee, agent, or representative, of former Commissioners, Officers and Directors by entities holding or seeking to hold contracts with the Authority for a certain period after the completion of their service or appointment.

Accordingly: There will be a two year ban on DRPA and PATCO employees or Commissioners working for companies that have relations with DRPA or PATCO in capacities involving DRPA or PATCO work. Further, contractors who bid on DRPA or PATCO projects must certify that no former DRPA or PATCO employee or Commissioner has, within two years of separating from DRPA or PATCO service, participated in preparation of the proposal to DRPA or PATCO in any way. And further, the Board is to be briefed on the transition of senior level DRPA or PATCO employees and former DRPA or PATCO Commissioners who leave to work with DRPA or PATCO vendors.

Any private entity which retains or engages, directly or indirectly, as an employee, agent or representative, any former Commissioner, Officer or Director, who by virtue of such retention or engagement is in violation of this policy, shall be barred from being awarded any future contracts by the Authority for a period of two (2) years following the engagement or retention of the employee or Commissioner.

For the purposes hereof, Director level employees shall be deemed to include all director and Chief titles, as well as the PATCO General Manager, the General Counsel, the Assistant General Manager of PATCO and the Police Chief.
SUMMARY STATEMENT

TITLE: SUBJECT: Amended Political Contributions by DRPA Vendors and Potential Vendors (see DRPA 10-045)

COMMITTEE: Unfinished Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board adopt a resolution modeled on New Jersey law in order to address the perception of political influence in the award of contracts and to eliminate the potential for such political influence.

PURPOSE: To adopt a requirement that vendors be prevented from influencing the Authority’s contract selection process by making political contributions.

BACKGROUND: The Authority desires to ensure that it is conducting business in an open, transparent, and ethical manner. As such, vendors should be selected upon the basis of merit, qualifications, and cost-effectiveness. Vendors who are contracted with or are seeking contracted work with the Authority must be prevented from influencing the vendor selection process. The Authority adopted DRPA 10-045 at its August 18, 2010 Meeting. That resolution calls for disclosure of political contributions by vendors and potential vendors. The current resolution builds on 10-045 by adding explicit restrictions relating to contracting with vendors who make political contributions as set forth in the attached Vendor Political Contributions Policy. This proposed policy has been analyzed by the DRPA’s New Jersey and Pennsylvania counsel. They both find that the policy implicates issues of State and Federal Constitutional law. In view of the differing Constitutional provisions in the two founder States and in view of recent United States Supreme Court activity in this area, the Board will adopt this Resolution subject to receiving opinions from the appropriate legal authorities in each Founder State certifying that they conclude the policy would be found constitutional under the laws of the relevant State and the United States.

SUMMARY:

Amount: N/A
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board adopts the “Vendor Political Contributions Policy” attached hereto in order to eliminate any potential for vendors to influence the award of DRPA or PATCO contracts through political contributions and to avoid any perception of improper political influence in the award of such contracts; and be it further

RESOLVED: That the attached Vendor Political Contributions Policy will go into effect on the later of January 1, 2011 or the date on which DRPA receives certifications from the appropriate legal authorities in each founder State finding that the attached policy would be constitutional under the laws of the subject founder State.

SUMMARY:

Amount: N/A
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
PROHIBITION ON CONTRACTING
WITH VENDORS WHO MAKE CERTAIN
POLITICAL CONTRIBUTIONS

SCOPE: Defines the circumstances under which the Authority shall be prohibited from contracting with vendors who make certain political contributions.

POLICY

1. The Authority shall not enter into an agreement or otherwise contract to procure from any business entity or individual services or any material, supplies or equipment, or to acquire, sell, or lease any land or building, if such contract or agreement is in excess of $17,500 in value, if that business entity or individual has solicited or made any contribution of money, or pledge of contribution, including in-kind contributions to a candidate committee or election fund of any candidate or holder of the public office of Governor or Lt. Governor, or to any State or county political party committee, legislative leadership committee or municipal political party committee in or of New Jersey or Pennsylvania, or to any Commissioner of the Authority who hold a public office in New Jersey or Pennsylvania: (i) within the two years immediately preceding the commencement of negotiations for the contract or agreement; (ii) during the term of office of a Governor and a Lt. Governor, or in the case of contributions to a candidate committee or election fund of the holder of one of those offices, or to any New Jersey or Pennsylvania state or county political party committee, legislative leadership committee or municipal political party committee of a political party nominating such Governor or Lt. Governor in the last gubernatorial election preceding the commencement of such term; or (iii) within the two years immediately preceding the last day of the term of office of Governor or Lt. Governor, in which case such prohibition shall continue through the end of the next immediately following term of the office of Governor or Lt. Governor, in the case of contributions to a candidate committee or election fund of the holder one of those offices, or to any New Jersey or Pennsylvania state or county political party committee, legislative leadership committee or municipal political party committee of a political party nominating such Governor or Lt. Governor in the last gubernatorial election preceding the commencement of the latter term.

2. Any business entity or individual which agrees to any contract or agreement with the Authority either for the rendition of services or furnishing of any material, supplies or equipment or for the acquisition, sale, or lease of any land or building, shall not knowingly solicit or make any contribution of money, or pledge of a contribution, including in-kind contributions, to a candidate
committee or election fund of any candidate or holder of the public office of Governor or Lt. Governor or to any New Jersey or Pennsylvania state or county political party committee, legislative leadership committee or municipal political party committee or to any Commissioner of the Authority who hold a public office in New Jersey or Pennsylvania prior to the completion of the contract or agreement prior to the completion of the contract or agreement.

3. Prior to awarding any contract or agreement to procure services or any material, supplies or equipment from, or for the acquisition, sale, or lease of any land or building from or to, any business entity, the Authority shall require the business entity to provide a written certification that it has not made a contribution that would bar the award of the contract pursuant to this resolution. The business entity shall have a continuing duty to report any contribution it makes during the term of the contract.

4. If a business entity inadvertently makes a contribution that would otherwise bar it from receiving a contract or makes a contribution during the term of a contract in violation of this policy, the entity may request a full reimbursement from the recipient and, if such reimbursement is received within 30 days after the date on which the contribution was made, the business entity would again be eligible to receive a contract or would no longer be in violation, as appropriate. It shall be presumed that contributions made within 60 days of a primary or general election were not made inadvertently.

5. Definitions

"Contribution" means a contribution which is a reportable contribution in accordance with either 25 P.S. §3241 et. seq. or N.J.S.A. 19:44A-1 et. seq., as applicable, made on or after the date hereof.

“Business entity” means:

i. a for-profit entity as follows:

   A. in the case of a corporation: the corporation, any officer of the corporation, and any person or business entity that owns or controls 10% or more of the stock of the corporation;
   
   B. in the case of a general partnership: the partnership and any partner;
   
   C. in the case of a limited partnership: the limited partnership and any partner;
   
   D. in the case of a professional corporation: the professional corporation and any shareholder or officer;
E. in the case of a limited liability company: the limited liability company and any member;

F. in the case of a limited liability partnership: the limited liability partnership and any partner;

G. in the case of a sole proprietorship: the proprietor; and

H. in the case of any other form of entity organized under the laws of this State or any other state or foreign jurisdiction: the entity and any principal, officer, or partner thereof;

ii. any subsidiary directly or indirectly controlled by the business entity;

iii. any political organization organized under section 527 of the Internal Revenue Code that is directly or indirectly controlled by the business entity, other than a candidate committee, election fund, or political party committee; and

iv. with respect to an individual who is included within the definition of business entity, that individual’s spouse or civil union partner, and any child residing with the individual, that, this policy shall not apply to a contribution made by such spouse, civil union partner, or child to a candidate for whom the contributor is entitled to vote or to a political party committee within whose jurisdiction the contributor resides unless such contribution is in violation of Section 6 of this policy.

6. It shall be a breach of the terms of any contract with the Authority for a business entity to: (i) make or solicit a contribution in violation of this policy; (ii) knowingly conceal or misrepresent a contribution given or received; (iii) make or solicit contributions through intermediaries for the purpose of concealing or misrepresenting the source of the contribution; (iv) make or solicit any contribution on the condition or with the agreement that it will be contributed to a campaign committee of any candidate or holder of the public office of Governor or Lt. Governor, or to any State or county party committee, legislative leadership committee or municipal political party committee; (v) engage or employ a lobbyist or consultant with the intent or understanding that such lobbyist or consultant would make or solicit any contribution, which if made or solicited by the business entity itself, would subject that entity to the restrictions of this policy; (vi) fund contributions made by third parties, including consultants, attorneys, family members, and employees; (vii) engage in any exchange or contributions to circumvent the intent of this policy, or (viii) directly or indirectly, through or by any other person or means, do any act which would subject that entity to the restrictions of this policy.

7. A business entity which is determined by the Authority to have willfully and intentionally made a contribution or failed to reveal a contribution in violation
of this policy shall be barred by the Authority from contracting with the Authority for up to five years.

8. Notwithstanding anything contained herein to the contrary, nothing contained herein shall prohibit the Authority from contracting with a vendor where the Chief Executive Officer is authorized to act pursuant to the Emergency Powers provisions under the By-laws.

9. Nothing contained in this policy shall be construed as affecting the eligibility of any business entity to perform a contract with the Authority because that entity made a contribution during the two-year period immediately preceding the effective date of this policy. This policy shall be effective as of January 1, 2011.
ITEM NO.

SUBJECT: Establishing a Policy Prohibiting Commissioners, Officers and Employees from Performing Political Activities While On Duty for the Authority or Using Their Office for Political Purposes (Amending DRPA-10-054, Tabled August 18, 2010; Approved as Amended August 25, 2010; Vetoed September 2, 2010)

COMMITTEE:
Unfinished Business

COMMITTEE MEETING DATE:
N/A

BOARD ACTION DATE:
October 6, 2010

PROPOSAL:
That the Board adopt a policy prohibiting Commissioners, Officers and employees of the Authority from performing political activities while on duty for the Authority or using their office for political purposes.

PURPOSE:
To adopt a policy prohibiting Commissioners, Officers and employees of the Authority from performing political activities while on duty for the Authority or using their office for political purposes.

BACKGROUND:
The Authority desires to ensure that Commissioners, Officers and employees of the Authority, due to their responsibilities to the Authority, devote their full working energies to the Authority and conflicts and appearances of conflict are avoided and that decisions made by or on behalf of the Authority are made without any appearance of favoritism or bias which may arise when a Commissioner, Officer or employee uses their office or employment with the Authority for political purposes. The Authority therefore seeks to implement a policy whereby all Commissioners, Officers and employees shall be prohibited from performing political activities while on duty for the Authority or using their office for political purposes.

This Resolution amends DRPA-10-054, which was tabled on August 18, 2010. It was subsequently approved in amended form on August 25, 2010 and then vetoed by Governor Christie on September 2, 2010.

The Board has reviewed the proposed policy and has considered the advice and analysis of its staff and certain of its consultants with regard to the policy and has determined that the proposed language is in the best interests of the Authority and the public it serves.

SUMMARY:

Amount: N/A
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board adopt the policy prohibiting Commissioners, Officers and employees from performing political activities while on duty for the Authority or using their office for political purposes.

SUMMARY:

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<td>Amount:</td>
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<td>Source of Funds:</td>
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<td>Capital Project #:</td>
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<td>Operating Budget:</td>
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<td>Master Plan Status:</td>
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<td>Other Fund Sources:</td>
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<td>Duration of Contract:</td>
<td>N/A</td>
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<td>Other Parties Involved:</td>
<td>N/A</td>
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5827249
POLITICAL ACTIVITIES

SCOPE: Establishes a prohibition for all Commissioners, Officers or employees of the Delaware River Port Authority and Port Authority Transit Corporation (collectively the Authority) from engaging in partisan political activities during Authority time or by using their Authority office or any authority property for political purposes.

POLICY: 1. No Commissioner, Officer or employee shall:

(a) use his or her position, office or employment with the Authority to assist, participate in or influence any political campaign or to interfere with or otherwise affect the result of an election or a nomination for office;

(b) take part, directly or indirectly, in any political campaign or the management thereof while on duty for the Authority; or

(c) display a political picture or sticker on any Authority owned or leased property or wear any indicia of political affiliation while on duty or on Authority premises; or

(d) use Authority property or any Authority resources for political purposes, or to assist, participate in or influence any political campaign or to interfere with or otherwise affect the result of an election or a nomination for office.

2. Nothing herein shall prohibit a Commissioner, Officer or employee of the Authority from voting as he or she chooses, privately expressing his or her personal opinions on political subjects and candidates, attending affairs or events held for political purposes, or making political contributions with his or her own personal funds by the purchase of tickets or otherwise. However, Commissioners, Officers and employees should take care to avoid any appearance of impropriety relating to their Authority duties when partaking in such outside political activities.

3. A Commissioner, Officer or employee of the Authority may participate in civic or charitable activities that do not interfere with the independence of his or her judgment. However, Commissioners, Officers and employees should take care to avoid any appearance of impropriety relating to their Authority duties when partaking in such outside civic or charitable activities.
SUMMARY STATEMENT

ITEM NO. SUBJEC

COMMITTEE: Unfinished Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board amend 09-051 based on the written request of New Jersey Transit that DRPA finance the initial work on this project with the understanding that New Jersey Transit will reimburse DRPA for any costs.

PURPOSE: To permit DRPA to expend its own funds to pay for costs incurred in connection with the Environmental Impact analysis. New Jersey Transit has agreed to reimburse DRPA for these costs.

BACKGROUND: The Transit expansion project has been enthusiastically received by most residents of the affected region due to its positive impact on traffic congestion, environmental degradation, and economic growth. In order to keep the project momentum DRPA worked with its vendor, STV, Inc. to initiate work on the next phase of the project, the Environmental Impact Study, while DRPA finalized its arrangements with New Jersey Transit. NJT has now advised that it supports the project but the funds it has promised are not currently available. In a letter sent to CEO Matheussen during the week of September 20, 2010 (erroneously dated April 27, 2010) New Jersey Transit asked that DRPA proceed to finance the current costs of the project and assured DRPA that New Jersey Transit would reimburse DRPA in the future.

SUMMARY: Amount: not to exceed $450,000
Source of Funds: General Fund (subject to reimbursement from NJ Transit)
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: New Jersey Transit
Duration of Contract: December 2009-September 2010
Other Parties Involved: STV, Inc; New Jersey Transit
RESOLUTION

RESOLVED: That the Board hereby authorizes and directs the Chief Executive Officer to expend not more than four hundred and fifty thousand dollars ($450,000) in order to compensate STV, Inc. for work related to an Environmental Impact Analysis for the Camden to Gloucester Rail Expansion project.

SUMMARY:
- Amount: not to exceed $450,000
- Source of Funds: General Fund (subject to reimbursement from NJ Transit)
- Capital Project #: N/A
- Operating Budget: N/A
- Master Plan Status: N/A
- Other Fund Sources: New Jersey Transit
- Duration of Contract: December 2009-September 2010
- Other Parties Involved: STV, Inc.; New Jersey Transit

OGC
SUMMARY STATEMENT

ITEM NO.                      SUBJECT: Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE:                   New Business

COMMITTEE MEETING DATE:      N/A

BOARD ACTION DATE:           October 06, 2010

PROPOSAL:                    That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE:                     To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND:                  At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:                     Amount: N/A
                             Source of Funds: N/A
                             Capital Project #: N/A
                             Operating Budget: N/A
                             Master Plan Status: N/A
                             Other Fund Sources: N/A
                             Duration of Contract: N/A
                             Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:

- Amount: N/A
- Source of Funds: N/A
- Capital Project #: N/A
- Operating Budget: N/A
- Master Plan Status: N/A
- Other Fund Sources: N/A
- Duration of Contract: N/A
- Other Parties Involved: N/A
<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Notes</th>
</tr>
</thead>
</table>
| 1     | Interstate Road Management, Hazleton, PA | Line striping for the Wait Whitman and Commodore Barry Bridges.             | $99,311.10 | Formal bid. Advertised and issued to eleven (11) bidders on August 20, 2010. Three (3) bids were received and opened on September 9, 2010. | 1. Interstate Road Management Hazleton, PA  
2. Traffic Lines Inc Farmingdale, NJ  
3. Zone Striping Glassboro, NJ | $99,311.10  
$109,326.20  
$119,333.60 | Low Bid |
| 2     | Ted Slack Environmental Services, Kenilworth, NJ | Underground storage tank manhole lid replacement and remote fill at the Betsy Ross, Ben Franklin and Commodore Barry Bridges. | $28,677.00 | Formal Bid. RFB B0005781 was advertised and issued to thirteen (13) bidders on August 23, 2010. Three (3) bids were received and opened on September 13, 2010. | 1. Ted Slack Environmental Services, Kenilworth, NJ  
2. Tyree Services, Farmingdale, NJ  
3. Aurora Environmental Inc., Union Beach, NJ | $28,677.00  
$33,000.00  
$44,220.00 | Low Bid |
<p>| 3     | Philadelphia Inquirer, Philadelphia, PA | FTA Legal advertisement for 2010 PATCO Capital Improvements.                | $42,726.00 | Legal advertisement. 80% of the cost funded by FTA, 20% funded by DRPA.             | 1. Philadelphia Inquirer, Philadelphia, PA | $42,726.00 | Advertisement |
| 4     | Scibal Associates, Somers Point, NJ    | Third party administrator for the management of DRPA and PATCO's workers' compensation, general liability and bodily injury claims for the period July 1, 2010 - December 31, 2010. | $40,100.00 | Contract                                                                         | 1. Scibal Associates Somers Point, NJ                                      | $40,100.00 | Contract |</p>
<table>
<thead>
<tr>
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<tr>
<td>5</td>
<td>Iron Mountain New York, NY</td>
<td>Off-Site Records Storage services for DRPA/PATCO for the period November 1, 2010 - July 31, 2011</td>
<td>$33,300.00</td>
<td>Contract</td>
<td>1. Iron Mountain New York, NY</td>
<td>$33,300.00</td>
<td>Contract</td>
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<td>6</td>
<td>Treasurer, State of New Jersey, Environmental Services Fund. Trenton, NJ</td>
<td>Permit application for the Camden Waterfront Ferry Terminal.</td>
<td>$30,000.00</td>
<td>Permit</td>
<td>1. Treasurer, State of New Jersey, Environmental Services Fund. Trenton, NJ</td>
<td>$30,000</td>
<td>Permit</td>
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</table>
SUMMARY STATEMENT

ITEM NO.                   SUBJECT: Camden County Shredding Event at Woodcrest Station

COMMITTEE:                New Business

COMMITTEE MEETING DATE:   N/A

BOARD ACTION DATE:        October 06, 2010

PROPOSAL:                 That the Board permit Camden County to hold a shredding event at Woodcrest Station parking lot on October 30, 2010, with all DRPA/PATCO expenses incurred to provide support services to be reimbursed by Camden County.

Amount:                   Not to exceed $2,000 (to be reimbursed by Camden County)

PURPOSE:                  To obtain Board approval for Camden County to hold a shredding event in the parking lot and to provide support services for traffic control.

BACKGROUND:              Camden County has requested the use of Woodcrest Station parking lots for a shredding event for county residents. DRPA/PATCO would provide support services, primarily through public safety officers who would control traffic into, out of, and around the event, and Way & Power staff who would set up and later remove barricades.

Due to recent Board resolutions, we are seeking authority to permit Camden County to hold their event on the site on October 30, 2010. DRPA/PATCO will track all its costs and submit them to Camden County for reimbursement. Costs are anticipated to total less than $2,000.

SUMMARY:                 Amount: $2,000 (to be totally reimbursed by Camden County)

Source of Funds:         N/A
Capital Project #:       N/A
Operating Budget:        N/A
Master Plan Status:      N/A
Other Fund Sources:      N/A
Duration of Contract:    N/A
Other Parties Involved:  Camden County
RESOLUTION

RESOLVED: That the Board permits Camden County to hold a shredding event at the PATCO Woodcrest Station on October 30, 2010, and

RESOLVED: That the Board authorizes DRPA/PATCO to provide support services for the shredding event with all associated DRPA/PATCO costs to be reimbursed by Camden County, at a cost not to exceed $2,000.

SUMMARY:

<table>
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<td>Other Parties Involved</td>
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RAB
PATCO
SUMMARY STATEMENT

TITLE:  SUBJECT:  DRPA Inspector General

COMMITTEE:  New Business

COMMITTEE MEETING DATE:  N/A

BOARD ACTION DATE:  October 06, 2010

PROPOSAL:  That the Board create an Office of the Inspector General within DRPA in a manner consistent with the provisions set forth in Attachment A hereto, that the DRPA budget funds for the salaries, equipment, supplies and related expenses of the said Department and its authorized personnel.

PURPOSE:  To create an Office of the Inspector General within DRPA.

BACKGROUND:  The Authority desires to establish additional controls and provide for effective monitoring of DRPA finances, operations and other matters. The Office of the Inspector General, as described in Attachment A, will have the responsibility and authority to oversee a variety of important areas: (1) the Inspector General shall be responsible for conducting the annual audit of the financial accounts of the Authority, either directly or by contract with an independent external auditor selected by the Inspector General; (2) the Inspector General may receive and investigate complaints or information from an employee or member of the Authority concerning the possible existence of an activity constituting a violation of law, rules, or regulations, or mismanagement, gross waste of funds, abuse of authority, or a substantial and specific danger to the public health and safety; (3) the Inspector General will have such other and additional responsibility and authority as is set forth in Attachment A.

SUMMARY:  Amount:  To Be Determined  
Source of Funds:  Operating Budget  
Capital Project #:  N/A  
Operating Budget:  To Be Determined  
Master Plan Status:  N/A  
Other Fund Sources:  N/A  
Duration of Contract:  Not applicable  
Other Parties Involved:  None
RESOLUTION

RESOLVED: That the Board creates an Office of the Inspector General within the DRPA; and be it further

RESOLVED: That the Inspector General will have such responsibilities and authority as is set forth in Attachment A hereto; and be it further

RESOLVED: That the DRPA will make such changes or adjustments in the responsibilities of existing departments and staff as are required to avoid conflict with the Inspector General, and be it further

RESOLVED: That the DRPA will budget for staff, equipment and supplies for the Inspector General and the staff of the Office of the Inspector General substantially as set forth in Attachment A hereto with the intention that the Budget for the year 2011 will include all amounts required for the Office of Inspector General.

SUMMARY:

Amount: To Be Determined
Source of Funds: Operating Budget
Capital Project #: N/A
Operating Budget: to be Determined
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: none
(a) ESTABLISHMENT OF OFFICE.—The Authority shall establish in the Authority an Office of the Inspector General (hereafter referred to as the “Office”), to be headed by the Inspector General of the Delaware River Port Authority (hereafter referred to as the “Inspector General”).

(b) INSPECTOR GENERAL.—
(1) APPOINTMENT.—The Inspector General shall be appointed by the vote of a majority of the Commissioners of the Authority, and shall be appointed without regard to political affiliation and solely on the basis of integrity and demonstrated ability in accounting, auditing, financial analysis, law, management analysis, public administration, or investigations, as well as familiarity or experience with the operation of transit systems.

(2) TERM OF SERVICE.—The Inspector General shall serve for a term of 5 years, and an individual serving as Inspector General may be reappointed for not more than 2 additional terms.

(3) REMOVAL.—The Inspector General may be removed from office prior to the expiration of his term only by the unanimous vote of all of the members of the Commissioners of the Authority, and the Authority shall communicate the reasons for any such removal to the Governor of Pennsylvania, the Governor of New Jersey, each Member of Congress From Pennsylvania, and each Member of Congress from New Jersey.

(c) DUTIES.—
(1) APPLICABILITY OF DUTIES OF INSPECTOR GENERAL OF EXECUTIVE BRANCH ESTABLISHMENT.—The Inspector General shall carry out the same duties and responsibilities with respect to the Authority as an Inspector General of an establishment carries out with respect to an establishment under Section 4 of the Inspector General Act of 1978 (5 U.S.C. App. 4), under the same terms and conditions which apply under such section.

(2) CONDUCTING ANNUAL AUDIT OF FINANCIAL STATEMENTS.—The Inspector General shall be responsible for conducting the annual audit of the financial accounts of the Authority, either directly or by contract with an independent external auditor selected by the Inspector General.

(3) REPORTS.—
(A) SEMIANNUAL REPORTS TO AUTHORITY.—The Inspector General shall prepare and submit semiannual reports summarizing the activities of the Office in the same manner, and in accordance with the same deadlines, terms, and conditions, as an Inspector General of an establishment under Section 5 of the Inspector General Act of 1978 (5 U.S.C. App. 5). For purposes of applying Section 5 of such Act to the Inspector General, the Commissioners of the Authority shall be considered the head of the establishment, except that the Inspector General shall transmit to the Executive Director of the Authority a copy of any report submitted to the Commissioners pursuant to this paragraph.

(B) ANNUAL REPORTS TO LOCAL SIGNATORY GOVERNMENTS AND CONGRESS.—Not later than January 15 of each year, the Inspector General shall prepare and submit a report...
summarizing the activities of the Office during the previous year, and shall submit such reports
to the Governor of Pennsylvania, the Governor of New Jersey, each Member of Congress from
Pennsylvania, and each Member of Congress from New Jersey.

(4) INVESTIGATIONS OF COMPLAINTS OF EMPLOYEES AND MEMBERS.—
(A) AUTHORITY.—The Inspector General may receive and investigate complaints or
information from an employee or member of the Authority concerning the possible existence of
an activity constituting a violation of law, rules, or regulations, or mismanagement, gross waste
of funds, abuse of authority, or a substantial and specific danger to the public health and safety.

(B) NONDISCLOSURE.—The Inspector General shall not, after receipt of a complaint or
information from an employee or member, disclose the identity of the employee or member
without the consent of the employee or member, unless the Inspector General determines such
disclosure is unavoidable during the course of the investigation.

(C) PROHIBITING RETALIATION.—An employee or member of the Authority who has
authority to take, direct others to take, recommend, or approve any personnel action, shall not,
with respect to such authority, take or threaten to take any action against any employee or
member as a reprisal for making a complaint or disclosing information to the Inspector General,
unless the complaint was made or the information disclosed with the knowledge that it was
false or with willful disregard for its truth or falsity.

(5) INDEPENDENCE IN CARRYING OUT DUTIES.—Neither the Commissioners of the
Authority, the Executive Director of the Authority, nor any other member or employee of the
Transit Authority may prevent or prohibit the Inspector General from carrying out any of the
duties or responsibilities as signed to the Inspector General under this section.

(d) POWERS.—
(1) IN GENERAL.—The Inspector General may exercise the same authorities with respect to the
Authority as an Inspector General of an establishment may exercise with respect to an
establishment under Section 6(a) of the Inspector General Act of 1978 (5 U.S.C. App. 6(a)),
other than paragraphs (7), (8), and (9) of such section.

(2) STAFF.—
(A) ASSISTANT INSPECTOR GENERALS AND OTHER STAFF.—The Inspector General
shall appoint and fix the pay of (i) an Assistant Inspector General for Audits, who shall be
responsible for coordinating the activities of the Inspector General relating to audits; (ii) an
Assistant Inspector General for Investigations, who shall be responsible for coordinating the
activities of the Inspector General relating to investigations; and (iii) such other personnel as the
Inspector General considers appropriate.

(B) INDEPENDENCE IN APPOINTING STAFF.—No individual may carry out any of
the duties or responsibilities of the Office unless the individual is appointed by the Inspector
General, or provides services procured by the Inspector General, pursuant to this paragraph.
Nothing in this subparagraph may be construed to prohibit the Inspector General from entering
into a contract or other arrangement for the provision of services under this section.
(C) APPLICABILITY OF AUTHORITY PERSONNEL RULES.—None of the regulations governing the appointment and pay of employees of the Authority shall apply with respect to the appointment and compensation of the personnel of the Office, except to the extent agreed to by the Inspector General. Nothing in the previous sentence may be construed to affect subparagraphs (A) through (B).

(3) EQUIPMENT AND SUPPLIES.—The Executive Director of the Authority shall provide the Office with appropriate and adequate office space, together with such equipment, supplies, and communications facilities and services as may be necessary for the operation of the Office, and shall provide necessary maintenance services for such office space and the equipment and facilities located therein.

(e) TRANSFER OF FUNCTIONS.—To the extent that any office or entity in the Authority prior to the appointment of the first Inspector General under this section carried out any of the duties and responsibilities assigned to the Inspector General under this section, the functions of such office or entity shall be transferred to the Office upon the appointment of the first Inspector General under this section.
PORT AUTHORITY TRANSIT CORPORATION
MONTHLY BOARD MEETING
Wednesday October 06, 2010
ORDER OF BUSINESS
and
INDEX

1. Roll Call

2. Approval of Operations & Maintenance Committee Report of September 15, 2010

3. Adopt Resolution of Operations & Maintenance Committee of September 15, 2010
   PATCO-10-012 Removal and Replacement of Windows at the Lindenwold Shop
   PATCO-10-013 PATCO Cares Program
   PATCO-10-014 Agreement with Cubic Transportation Systems Inc. to Pilot an Account Based Open Payment Processing System for PATCO’s Automated Fare Collection System

4. Approval of Executive Committee Report of September 15, 2010

5. Adopt Resolution Approved by Executive Committee of September 15, 2010
   PATCO-10-015 Age 65 & Over Retiree Medicare Part D Prescription Benefit - 2011 (PATCO)
   PATCO-10-016 Age 65 & Over Retiree Medicare Supplemental Benefits - 2011 (PATCO)
   PATCO-10-017 HRS Employee Performance Management System
   PATCO-10-018 Renewal of DRPA/PATCO Commercial Automobile Liability Policy

6. New Business
   PATCO-10-019 Consideration of Pending PATCO Contracts (Between $25,000 and $100,000)

7. Adjournment
Report of October Committee Meeting
Operations & Maintenance Committee
PORT AUTHORITY TRANSIT CORPORATION
One Port Center
Camden, NJ 08101
September 15, 2010

Committee Members
Frank DiCicco, Cmte Chair
John Estey
Robin Wiessmann
John Dougherty
Richard Sweeney
Charles Fentress
Al Frattali
E. Frank DiAntonio

Commissioners
Jeffrey L. Nash
Rick Taylor
John Lisko
Tamarisk Jones
Maria Quinones-Sanchez
Denise Mason (via phone until 1:25 p.m.)

Counsel
C. Gibson, Archer & Greiner, NJ Counsel
D. Weisman, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
D. Mix, Duane Morris, PA Counsel

Others:
D. Gramiccioni, Gov. Authorities Unit
C. Blackshear, webcasting
E. McBride
T. Jones, United Steelworkers
A. Levy, Esquire
C. Campbell, Esquire on behalf of FOP
R. Franzini on behalf of IUOE
F. Banker, Esquire on behalf of IUOE

DRPA Staff
M. D'Alessandro, Asst. to Chairman
F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
J. Egan, Project Manager, Special Projects
T. Garrison, Administrative Coordinator, Customer Service/Community Relations
S. Gray-Newman, Administrative Coordinator
D. Hunter, Manager, Corporate Communications
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
L. Kmiec, Assistant General Counsel
C. Maroney, Manager, Special Projects
D. McClintock, Chief Public Safety
S. Milner, Administrative Assistant
M. Mondile, Manager, Customer Service & Community Relations
F. O'Brien, Customer Service & Community Relations
R. Only, Director Homeland Security & Emergency Management
O. Parker, Manager, Financial & Budget Analysis
J. Quinn, Director of Revenue
W. Shanahan, Director Gov. Rel. & Grant Admin.

DRPA Staff (Con’t.)
C. Spicer, PATCO Assistant General Manager
C. Thompson, Graphic Design
M. Weikel, Administrative Coordinator
J. White, Director of Finance
D. Whiton, Administrative Coordinator
The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the PATCO Operations & Maintenance Committee has been given by posting in the lobby at One Port Center, and issuing proper notice to the press and news media. The Corporate Secretary then called the roll for the Committee and announced that there is a quorum.

Chairman Estey called the meeting to order and ran the meeting on behalf of Commissioner DiCicco.

**Item 1 — PATCO Removal and Replacement of Windows at the Lindenwold Shop**
Bob Box, General Manager, requested the Board to authorize staff to negotiate a contract with Garozzo & Scimeca Construction, Inc. to remove and replace the windows at the Lindenwold shop. These windows date back to the original construction of the shop in 1968. The windows are at the end of their useful life, not energy efficient, contain asbestos and are cracked in numerous locations. The project was publicly advertised and six responses were received.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

```
PATCO-10-xxx PATCO Removal and Replacement of Windows at the Lindenwold Shop
```

**Item 2 — PATCO Cares Program**
Bob Box, General Manager, requested the Board to authorize staff to continue the PATCO Cares Program that was initiated in September 2009. The program allows non-profit and charitable organizations that serve the local communities to use PATCO station lobbies to share their mission about their organizations. The amount per monthly event in staff time is $100.00.

On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

```
PATCO-10-xxx PATCO Cares Program
```

**Item 3 — Agreement with Cubic Transportation Systems Inc. to Pilot an Account Based Open Payment Processing System for PATCO’s Automated Fare Collection System**
Bob Box, General Manager, requested the Board to authorize staff to enter into a zero cost contract with Cubic Transportation Systems, Inc. who will provide various operating and system upgrades to the current system. This contract will allow a pilot account based open payment system for a period of one year on the existing fare collection equipment. The program will allow acceptance of contactless bank cards at existing fare collection system gates.
On motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

**PATCO-10-xxx**

Agreement with Cubic Transportation Systems Inc. to Pilot an Account Based Open Payment Processing System for PATCO’s Automated Fare Collection System

There being no further business, the meeting was adjourned.

Respectfully submitted,

Frank DiCicco
Committee Chair

/sm
ITEM NO.  SUBJECT: PATCO Removal and Replacement of Windows at the Lindenwold Shop

COMMITTEE: Operations and Maintenance

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a contract with Garozzo & Scimeca Construction, Inc. to remove and replace the windows at the Lindenwold Shop.

Amount: $139,000.00

Contractor: Garozzo & Scimeca Construction, Inc.
            2922 Fries Mill Road
            Williamstown, NJ

Other Bidders: 1st Westco Corp. $145,950.00
               Almond Glass Works $180,261.00
               JS Cornell & Son $221,900.00

Engineer’s Estimate: $175,000.00

PURPOSE: To negotiate the services contract to have Garozzo & Scimeca Construction, Inc. remove and replace the windows at the Lindenwold Shop.

BACKGROUND: The windows at the Lindenwold Shop dated back to the original construction of the Shop in 1968. The windows are at the end of their useful life, are not energy efficient, contained asbestos, are cracked in numerous locations, and need to be replaced.

Bids were publicly advertised on DRPA’s website. Bid documents were mailed to sixteen (16) prospective bidders, and six (6) responses were received. The low bid was submitted by Garozzo & Scimeca Construction, Inc. in the total amount of $139,000.00.
It is recommended that a contract be negotiated to remove and replace the windows at the Lindenwold Shop with Garozzo & Scimeca Construction, Inc., Williamstown, N.J. in the total amount of $139,000.00. Upon approval of the Board, a contract will be negotiated with Garozzo & Scimeca Construction, Inc. to remove and replace the windows at the Lindenwold Shop.

SUMMARY:

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<th>Amount:</th>
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<td>N/A</td>
</tr>
<tr>
<td>Other Parties Involved:</td>
<td>N/A</td>
</tr>
</tbody>
</table>
RESOLUTION

RESOLVED: That the Board authorizes the proper officers of the Authority to negotiate a contract with Garozzo & Scimeca Construction, Inc. for the removal and replacement of the windows at the Lindenwold Shop, as per the attached Summary Statement for a total amount not to exceed $139,000.00; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of PATCO, along with the President. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, then the Chief Executive Officer shall execute such document(s) on behalf of PATCO.

SUMMARY:  
Amount: $139,000.00  
Source of Funds: 2010 Revenue Bonds (Series D)  
Capital Project #: D10004  
Operating Budget: N/A  
Master Plan Status: N/A  
Other Fund Sources: N/A  
Duration of Contract: N/A  
Other Parties Involved: N/A
SUMMARY STATEMENT

ITEM NO. 

COMMITEE: 

COMMITEE MEETING DATE: 

BOARD ACTION DATE: 

SUBJECT: PATCO Cares Program

OPERATIONS & MAINTENANCE

September 15, 2010

October 06, 2010

PROPOSAL: That the Board authorizes staff to continue the PATCO Cares Program.

Amount: $100 per monthly event in staff time.

PURPOSE: To be a good neighbor to the towns along the PATCO line by allowing non-profit and charitable organizations that serve the local communities to occasionally use PATCO station lobbies to share information about the organization and its mission.

BACKGROUND: PATCO initiated the PATCO Cares program in September 2009 and several organizations have participated with positive results. The PATCO riders who are interested in supporting charitable organizations find it convenient and informative. Since the inception of the program the following organizations have participated: National Multiple Sclerosis Society; Cathedral Kitchen (provides meals for the homeless); Boys and Girls Club; Center for Family Services; Our Lady of Lourdes Hospital; American Red Cross; Wish Upon A Hero; Habitat for Humanity.

When we host an organization at a station it is usually from 4:00 p.m. - 6:00 p.m. PATCO provides a seat drop informing riders in advance of the organization and the station location as well as information on the PATCO website. A staff person coordinates with the organization on station location and logistics.
It is recommended that the Board authorize PATCO to continue the PATCO Cares Program.

SUMMARY:

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RESOLUTION

RESOLVED: That the Board authorizes PATCO to continue the PATCO Cares Program.

SUMMARY:

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<tr>
<td>Other Parties Involved:</td>
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RAB
PATCO
SUMMARY STATEMENT

ITEM NO. 

SUBJECT: Agreement with Cubic Transportation Systems Inc. to Pilot an Account Based Open Payment Processing System for PATCO’s Automated Fare Collection System

COMMITTEE: PATCO Operations & Maintenance

COMMITTEE MEETING DATE: September 15, 2010

PATCO BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to enter into an Agreement with Cubic Transportation Systems, Inc. to pilot an Account Based Open Payment bank card processing platform at PATCO. The Cubic pilot would allow acceptance of contactless bank cards at existing fare collection system gates. Cubic proposes to upgrade the current fare collection system at no cost to PATCO.

PURPOSE: To enter into a zero cost contract with Cubic Transportation Systems, Inc. to allow a pilot of an Account Based Open Payment system for a period of one year on the existing fare collection equipment. Cubic will provide various operating and system upgrades to the current system at no cost to PATCO.

BACKGROUND: Cubic Transportation Systems, Inc. is the system integrator of PATCO's Automated Fare Collection (AFC) system. Currently, the AFC system accepts the contactless FREEDOM stored value card at the various AFC devices (vending machines, gates). The trend in the transit industry is to move from a transit branded contactless card, such as FREEDOM, to the use of Visa, MasterCard, or American Express branded and issued contactless bankcards as a form of payment at fare gates. Transit agencies, such as SEPTA, in the fare system procurement process are looking to implement an Open Payment system solution as part of their fare collection process.

In recent years, the technology and processes for open standard bankcard payment systems have reached the point where they can meet the needs of transit systems. Cubic has approached PATCO with a proposal for a 1-year Open Payment System Pilot which would allow branded contactless bank cards to be used as a form of payment at PATCO's fare gates. The Pilot program would meet both PATCO’s and Cubic’s objectives:
Cubic:

1. Secure a location to pilot Cubic’s account based open payment bank card processing platform,

2. Demonstrate Cubic equipment can accept both open payments and closed contactless cards simultaneously.

PATCO:

1. Obtain a no charge upgrade from Microsoft Windows 2000 Operating System to Microsoft Embedded XP. Currently, the AFC devices use a Windows 2000 Operating System. The 2000 Operating System is no longer supported by Microsoft. An operating system upgrade would be needed in the near future to allow for the continued optimal operation of system components. The approximate monetary benefit of this no charge upgrade is $500,000.

2. To facilitate the use of both closed contactless cards and open contactless bankcards, the smart card readers on all gate devices will need to be upgraded from the current Tri-Reader 2 to the next generation of card reader. This approved smart card reader will encrypt the card data at device level before it is sent to the central computer system or the bank card processor. This is an upgrade PATCO will be required to make in the future. The approximate monetary benefit from this no charge equipment upgrade and installation is $100,000.

3. As a condition of the Agreement, PATCO expressed the need for Cubic to examine the transaction time of the existing gates with the goal of a quicker gate reaction time. Cubic confirmed as part of the Operating System and card reader upgrade, they would expend system engineering hours to find a solution. The approximate monetary benefit from this engineering effort is $80,000.

4. Evaluate the benefits of implementing a system wide open payments solution with no out-of-pocket costs.

5. Have open payment components in place and system ready in preparation for interaction with regional transit partners.
As part of the agreement, PATCO requires a definitive and advertised end to the pilot. Cubic will develop all collateral material with this transparency and turn off open payment acceptance at the card readers at the end of the pilot program. Also, Cubic guarantees all fees associated with any pre-paid contactless bank cards Cubic and their banking partners may “seed” in the PATCO service area will have transparent fees and full disclosure to patrons. Cubic will cover the cost of the transaction fees associated the processing of contactless bank cards at PATCO gates.

It is recommended the Board authorizes staff to enter into an agreement with Cubic Transportation System, Inc. to conduct an Open Payment Bank Card Pilot program and upgrade the AFC system at no cost to PATCO.

**SUMMARY:**

- **Amount:** $0
- **Source of Funding:** N/A
- **Operating Budget:** N/A
- **Capital Project #:** N/A
- **Master Plan Status:** N/A
- **Other Fund Sources:**
- **Duration of Contract:**
- **Other Parties Involved:**
RESOLUTION

RESOLVED: That the Board authorizes the proper officers of the Authority to negotiate an Agreement with Cubic Transportation Systems, Inc. to pilot an Account Based Open Payment Bank Card processing platform at PATCO for a period not to exceed one year. The pilot will be at no cost to PATCO and PATCO will receive the benefit of $680,000 in no cost system upgrades.

RESOLVED: The Chair, Vice Chair and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and President and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of PATCO, along with the President. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, then the President shall execute such document(s) on behalf of PATCO.

SUMMARY:

<table>
<thead>
<tr>
<th>Amount</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source of Funding</td>
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<tr>
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</tbody>
</table>

RAB
Committee Members
John Estey (Cmte Chair)
Robert G. Bogle
Frank DiCicco
John Lisko
Jeffrey Nash
Rick Taylor
E. Frank DiAntonio
Tamarisk Jones

Commissioners
John Dougherty
Jack Wagner
Charles Fentress
Albert F. Frattali
Richard Sweeney
Robin Weissmann
Maria Quinones-Sanchez
Denise Mason (via phone until 1:25 p.m.)

Officers & Chiefs
J. Matheussen, CEO
R. Box, PATCO General Manager
R. Brown, General Counsel &
Corporal Secretary
R. Gross, Deputy CEO
J. Hanson, CFO
T. Brown, CAO
T. Pulte, COO
M. Venuto, Acting Chief Engineer

Counsel
C. Gibson, Archer & Greiner, NJ Counsel
D. Weisman, Archer & Greiner, NJ Counsel
A. Kessler, Duane Morris, PA Counsel
D. Mix, Duane Morris, PA Counsel

Others:
D. Gramiccioni, Gov. Authorities Unit
R. Teplitz
C. Blackshear, webcasting
C. Joyce, Esquire on behalf of FOP
R. Franzini on behalf of IUOE
L. Agre, Esquire on behalf of IUOE

DRPA Staff
M. D’Alessandro, Asst. to Chairman
F. DiCicco, Administrative Coordinator
A. DuVall, Executive Assistant to CEO
J. Egan, Project Manager, Special Projects
T. Garrison, Administrative Coordinator, Customer
Service/Community Relations
S. Gray-Newman, Administrative Coordinator
K. Jacobson, Assistant General Counsel
E. Kasuba, Director of Corporate Communications
L. Kmiec, Assistant General Counsel
D. McClintock, Chief, Public Safety
M. Mondile, Manager, Customer & Com. Relations
F. O’Brien, Manager, Customer & Com. Relations
R. Only, Director Homeland Security & Emer.
Management

DRPA Staff (Con’t.)
O. Parker, Manager, Financial & Budget Analysis
J. Quinn, Director of Revenue
W. Shanahan, Director Gov. Rel. & Grant Admin.
C. Spicer, PATCO Assistant General Manager
C. Thompson, Graphic Design
M. Weikel, Administrative Coordinator
J. White, Director of Finance
D. Whiton, Administrative Coordinator
The Corporate Secretary announced that pursuant to the Bylaws of this Authority, public notice of this meeting of the Executive Committee has been given by posting in the lobby at One Port Center, and issuing proper notice to the press and news media. The Corporate Secretary then called the roll and announced that there was a quorum. Chairman Estey, presided and called the meeting to order.

**Item 1 – Age 65 & Over Retiree Medicare Part D Prescription Benefit – 2011 (PATCO)**

Toni Brown, Chief Administrative Officer, explained that the Authority has two groups of retirees. One group is under the age of 65, and the other group is 65 years and older. The first item presented by Ms. Brown concerned the prescription drug coverage for the 65+ retirees. Ms. Brown explained that the summary statement and resolution that was previously sent to the Board member reflected an incorrect estimated annual premium. The premium was $922,869, when, in fact, the estimated annual premium for plan year 2011 will be approximately $879,402, depending upon the census. The prescription coverage for this group of retirees and their eligible dependents is an enhanced Medicare Part D Program. The plan was marketed last year for plan year 2010, and Horizon Medicare Blue Group was the only carrier to respond. The estimated 2011 premium ($879,402) is 4.71% less than the premium for plan year 2010. Ms. Brown explained that the coverage gap or “doughnut hole” will be filled with generic drugs. Ms Brown also noted that as a result of the federal Patient Protection & Affordable Care Act, beginning in January 2011, Part D enrollees who reach the coverage gap will receive a 50% discount on the total cost of their brand name drugs in the gap.

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

```
DRPA-10-xxx    Age 65 & Over Retiree Medicare Part D Prescription Benefit – 2011 (PATCO)
```

**Item 2 – Age 65 & Over Retiree Medicare Supplemental Benefits – 2011 (PATCO)** - Toni Brown, Chief Administrative Officer - this is the medical coverage for retirees who are 65+, and their eligible dependents. Staff seeks Committee authorization to accept the premium quoted by United Health Group, in cooperation with AARP. This plan provides secondary medical coverage for this group of retirees. Premium rates vary from state to state, and are based on AARP/United Health Group’s national book of business. The filed rate increase for Pennsylvania is 5%. It is expected that the filed rate for New Jersey will be in the range of 5-7%. We expect that the estimated annual premium for 2011 will be approximately $2,012,767.00 (an increase of $131,676.00).

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

```
DRPA-10-xxx    Age 65 & Over Retiree Medicare Supplemental Benefits – 2011 (PATCO)
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**Item 3 – HRS Employee Performance Management System** - Toni Brown, Chief Administrative Officer - In February 2010, the DRPA sent out a Request for Proposals from qualified companies for a web-based, vendor-hosted Employee Performance Management, Development and Evaluation System for the Authority’s 900 employees. The system will replace HRS’ current performance appraisal management system, will permit automated processing of employee performance appraisals, and will also simplify and integrate employee
development, succession planning, and training management in a streamlined and efficient manner. The system is compatible with our Banner system, as well as Microsoft Word and Excel. We received proposals from eight companies and we invited three firms to make an on-site presentation and answer questions from the panel. Presentations were made by Workstream ($125,000.00), Intelladon ($146,000.00), and Kronos ($160,260.00). Staff determined that the most comprehensive and responsive system was presented by Workstream. Workstream has agreed to provide a dedicated team to help HRS set up the system and would also be available to provide ongoing assistance. The Workstream contract would be for a three-year period, and would cover up to 1,000 employees.

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

DRPA-10-xxx  HRS Employee Performance Management System

Item 4 – Renewal of DRPA/PATCO Commercial Automobile Liability Policy – Toni Brown, Chief Administrative Officer - Ms. Brown explained that staff is seeking approval to amend Resolution 10-033 to reflect the revised annual premium for the Commercial Automobile Liability policy term August 1, 2010 through July 31, 2011. Ms. Brown explained that at the June 16, 2010 Special Board Meeting, staff presented the renewal for the Authority’s Commercial Automobile Liability Insurance (through Travelers); the policy was to expire on July 31, 2010. The annual premium for the expiring program was $512,097.00. Travelers submitted a renewal quote for the policy term August 1, 2010 – July 31, 2011 in the amount of $402,103.00. After reviewing a potential claim, the Traveler’s underwriting team, on June 8, 2010, adjusted the renewal quote to $474,972.00. Staff reported this adjustment at the Special Board Meeting, but the adjusted premium is not reflected in the meeting minutes. The adjusted premium for the Commercial Automobile Liability Policy for policy term August 1, 2010 – July 31, 2011 will be $474,972.00 not $402,103.00. The $474,972.00 premium is a 7.25% decrease from the premium paid for the previous policy term (which was $512,097.00).

Commissioner Lisko asked if we pay twice on these items and CAO Brown replied no, these are exactly the same as the DRPA items.

On Motion duly made and seconded, the following resolution was approved and is recommended to the Board for adoption:

DRPA-10-xxx  Renewal of DRPA/PATCO Commercial Automobile Liability Policy

The Corporate Secretary indicated that Commissioner Bogle has abstained from voting on all insurance matters.

There being no further business, the meeting was adjourned.

Respectfully submitted,

John Estey,
Committee Chair

/sm
SUMMARY STATEMENT

ITEM NO. SUBJECT: Age 65 & Over Retiree Medicare Part D Prescription Benefit - 2011 (PATCO)

COMMITTEE: Executive

COMMITTEE DATE: September 15, 2010

BOARD DATE: October 06, 2010

PROPOSAL: The current Medicare Part D prescription drug carrier for PATCO retirees who are 65 and over and their eligible dependents (Medicare-eligible retirees and Medicare-eligible dependents) is Horizon Medicare Blue Group Rx.

Staff seeks authorization to accept the renewal from Horizon for plan year 2011.

PURPOSE: To continue to provide a quality and enhanced Medicare Part D Prescription Drug benefit plan for PATCO Medicare-eligible retirees and Medicare-eligible dependents

BACKGROUND: Historically, PATCO has provided a comprehensive benefits package to its retirees, and their eligible dependents. Traditionally, the benefit package has included medical and prescription drug coverage.

In 2006, the federal government’s newly created Part D Prescription Drug plan took effect. Last year, with the assistance of our Broker, Willis of NJ, staff solicited quotes from other carriers for the Enhanced Part D Prescription Drug plans. Horizon was the only responsive carrier.

Horizon’s Enhanced Part D Plan, provides: (1) an initial coverage limit of $4,500; (2) generic drugs are no longer mandatory; (3) an open formulary with no exclusions, if medically necessary; (4) certain lifestyle drugs, cough and cold products, benzodiazepines, etc. are included in the formulary); (5) national coverage, at one rate for retirees and their dependents, is charged, as opposed to rates that vary by state; (6) the coverage gap (or the “doughnut hole”) is filled with generic drugs; (7) mail order benefit remains at a two-time co-pay for a 90 day supply. Beginning in 2011, Part D enrollees who reach the coverage gap will receive a 50% discount on the total cost of their brand name drugs in the gap.
The co-pays for the Horizon Enhanced Plan remain:
$10 – generic
$20 – brand
$35 – non-formulary

The estimated annual premium for 2011 for the Horizon Enhanced Plan
will be approximately $879,402, a decrease in premium of 4.71%, or
approximately $43,467. (This rate is pending CMS approval, which is
expected in late-September 2010.)

The responsibility for prescription premiums will continue to be shared by
PATCO and retirees alike. Staff recommends that the monthly
contributions for Plan Year 2011 remain the same as the contributions for
2010. (Please see the proposed contribution schedule below.)

Monthly Rate per Medicare-Eligible Retiree - $65 ($55
prescription/$10 medical)

Monthly Rate per Medicare-Eligible Dependent - $65 ($55
prescription/$10 medical)

Summary:

Amount: Approximately $879,402
(Note – This covers both DRPA and PATCO)
(This annual rate is based upon our current
DRPA/PATCO census of retirees who are 65
& over and their eligible dependents, but is
subject to change as our census of eligible
retirees and eligible dependents changes.)

Source of Funds: Revenue Fund, General Fund
Capital Project #: N/A
Operating Budget: PATCO Employee Services Expense
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: One Year
Other Parties Involved: Horizon
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to negotiate a contract with Horizon Medicare Blue Group Rx for the provision of an Enhanced Medicare Part D Prescription Drug plan for age 65 and over retirees, and their eligible dependents (age 65 and over), and be it further

RESOLVED: That staff is authorized to work with PATCO’s Third Party Administrator to begin the Open Enrollment Process for the 2011 Plan Year, and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of the DRPA, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, the Chief Executive Officer shall execute such document(s) on behalf of the DRPA.

SUMMARY: Amount: Approximately $879,402
(Note – This covers both DRPA and PATCO. This annual rate is based upon our current DRPA/PATCO census of retirees who are 65 & over and their eligible dependents, but is subject to change as our census of eligible retirees and eligible dependents changes.)

Source of Funds: Revenue Fund, General Fund
Capital Project #: N/A
Operating Budget: PATCO Employee Services Expense
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: One Year
Other Parties Involved: Horizon
SUMMARY STATEMENT

ITEM NO.          SUBJECT:     Age 65 & Over Retiree Medicare Supplemental Benefits - 2011 (PATCO)

COMMITTEE:       Executive

COMMITTEE DATE:  September 15, 2010

BOARD DATE:      October 06, 2010

PROPOSAL:        Staff seeks authorization to accept the premium quoted by AARP/United Health Group, our current healthcare carrier for PATCO retirees who are Age 65 and over, and their eligible dependents.

PURPOSE:         To continue to provide a quality healthcare benefits package for PATCO retirees who are Age 65 and over, and their eligible dependents.

BACKGROUND:      Historically, PATCO has provided a comprehensive benefits package to its retirees. Traditionally, the benefit package has included medical and prescription drug coverage.

Until 2006, the Authority provided primary medical and prescription coverage for retirees 65 years of age and older, and their eligible dependents. In 2006, staff recommended that Medicare become the primary insurer for this group of retirees, and AARP/United Health Group become the secondary insurer for medical coverage. The Board accepted this recommendation.

The AARP/United Health Group’s “Plan F” was offered to this group of retirees. Plan F provides supplemental medical coverage for all retirees who are Medicare-eligible, regardless of where they reside. This plan has no co-pays, referrals, or claim forms. The retirees continue to be very pleased with this national coverage.

The 2010 estimated premium for the supplemental medical coverage is $1,881,091.

The premium rate increases vary from state-to-state, and are based on AARP/United Health Group’s national book of business. The filed rate increase for Pennsylvania is 5%. It is expected that the filed rate for New Jersey will be in the range of 5-7%. Accordingly, in 2011, the annual premium for this coverage is estimated to be $2,012,767 (an increase of $131,676).
Past rate increases for this coverage have varied as follows:

2007 - 10%
2008 - 4.88%
2009 - 5.55%
2010 - 4.75%
2011 - 5-7%

SUMMARY:

Amount: Approximately $2,012,767
(Note – This covers both DRPA and PATCO)
(This annual rate is based upon our current
DRPA/PATCO census of Age 65 & over
retirees and their eligible dependents, but is
subject to change as our census of eligible
retirees and eligible dependents changes.)

Source of Funds: Revenue Fund, General Fund
Capital Project #: N/A
Operating Budget: DRPA Employee Services Expense
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: One Year
Other Parties Involved: AARP and United Health Group
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to negotiate a contract with AARP/United Health Group for the provision of supplemental medical coverage to age 65 and over retirees, and their eligible dependents, and be it further

RESOLVED: That staff is authorized to work with PATCO’s Third Party Administrator to begin the Open Enrollment Process for the 2011 Plan Year, and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, the Chief Executive Officer shall execute such document(s) on behalf of DRPA.

SUMMARY: Amount: Approximately $2,012,767
This covers both DRPA and PATCO. This estimated annual premium is based upon our current DRPA/PATCO census of age 65 and over retirees and their eligible dependents. The estimated premium is subject to change as our census changes.

Source of Funds: Revenue Fund, General Fund
Capital Project #: N/A
Operating Budget: PATCO Employee Services Expense
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: One Year
Other Parties Involved: AARP and United Health Group
SUMMARY STATEMENT

ITEM NO: 

SUBJECT: HRS Employee Performance Management System

COMMITTEE: Executive

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a purchase contract with Workstream Inc. to purchase a software tool for employee management, employee development and succession planning in an amount not to exceed $25,000 per year for three years with a one time installation fee not to exceed $50,000.

PURPOSE: To provide employees with a comprehensive software tool which will allow management to better align employee and departmental goals with organizational goals, assess employee performance using technical and behavioral competencies, align training with business objectives and maintain future organizational strength and future growth by identifying and developing employees for key positions.

BACKGROUND: Our current performance appraisal system is outdated and can no longer be supported by the original provider. In addition, the need for succession planning is critical. In or about March 2010, Human Resource Services (HRS) requested proposals from qualified firms for the acquisition of a web-based, vendor-hosted employee performance and management system. HRS received six (6) proposals and after thorough review and consideration, the proposal submitted by Workstream, Inc. was determined to be the most responsive. This system will allow us to meet the Authority’s goals with respect to succession planning.

SUMMARY: Amount: Not to Exceed $125,000
Source of Funds: General Funds
Capital Project #: N/A
Operating Budget: $125,000
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: Workstream, Inc.
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a purchase contract with Workstream Inc. to purchase a software tool for employee management, employee development and succession planning in an amount not to exceed $25,000 per year for three years with a one time installation fee not to exceed $50,000; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

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SUMMARY STATEMENT

ITEM NO. 

SUBJECT: Renewal of DRPA/PATCO Commercial Automobile Liability Policy

COMMITTEE: Executive

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: On May 19, 2010, the Executive Committee authorized the renewal of the DRPA Commercial Automobile Liability insurance policy for an estimated annual premium of $402,103. On June 9, 2010, the Board convened by way of a conference call to address the Traditional Property & Casualty insurance policies. During that conference call, the Board passed Resolution 10-033. Staff seeks to amend Resolution 10-033 to reflect the revised annual premium for the Commercial Automobile Liability coverage in the amount of $475,052. The policy term for the coverage remains for a one-year period, from August 1, 2010 to July 31, 2011.

Willis of New Jersey, Inc. aggressively marketed this coverage for the 2010-2011 policy term to several insurance companies in order to secure the most competitive pricing. A summary of the Willis marketing efforts is as follows:

Travelers - $402,103 (later revised to $475,052)
Lexington - Declined – Treaty restriction for police vehicles
No carriers could match the terms and conditions offered by our current incumbent, The Charter oak Fire Insurance Company, a wholly-owned subsidiary of Travelers.

PURPOSE: To amend Resolution 10-033, to reflect the revised annual premium for the Commercial Automobile Liability for policy term August 1, 2010 through July 31, 2011. The revised premium is $475,052 (an increase of $72,949 over the original renewal quote).

BACKGROUND: At the June 16, 2010 Special Board Meeting, staff presented the renewals for the Traditional Property & casualty policies. One of the policies in the group was the Authority’s Commercial Automobile Liability policy. The policy term was to expire July 31, 2010. The annual premium for that term was $512,097.
Travelers submitted a renewal quote for policy term August 1, 2010-July 31, 2010 in the amount of $402,103 (a 21.48% decrease over current). After reviewing a potential claim development, the Traveler’s Underwriting team, on June 8, 2010, adjusted the renewal quote to $475,052 (a 7.23% decrease over current). Staff reported this adjustment, however, in reviewing the minutes for the June 16, 2010 Special Board Meeting, staff notes that the adjusted premium ($475,052) is not reflected.

The policy provides a limit of $1 million for any accident or loss (no aggregate), and also provides an Uninsured/Underinsured Motorist limit of $35,000 per occurrence. There is no deductible for this policy. The Charter Oak Fire Insurance Company, a wholly-owned subsidiary of Travelers, is the incumbent carrier for the Commercial Automobile Liability policy, and has an AM Best rating of A+ (Excellent).
SUMMARY STATEMENT
PATCO Executive 10/06/10

Renewal of DRPA/PATCO Commercial Automobile Liability Policy

SUMMARY:

Amount: $475,052
Source of Funds: Revenue and General Funds
Capital Project #: N/A
Operating Budget:
  DRPA Risk Mgt. C/E#8 – TBD
  PATCO Admin. C/E Insurance & Claims – TBD
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: August 1, 2010-July 31, 2011
Other Parties Involved: Willis of New Jersey
RESOLUTION

RESOLVED: That the Board of Commissioners amends resolution 10-033 to reflect the adjusted annual premium for the DRPA and PATCO Commercial automobile Liability Insurance Policy with The Charter Oak Fire Insurance Company, for a one year term beginning August 1, 2010 through July 31, 2011. The liability limit for this renewal policy is $1 million per accident. The premium for this policy is $475,052; and be it further

RESOLVED: That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman, Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:  
- Amount: $475,052  
- Source of Funds: Revenue & General Funds  
- Capital Project#: N/A  
- Master Plan Status: N/A  
- Other Fund Sources: N/A  
- Duration of Contract: August 1, 2010-July 31, 2011  
- Other Parties Involved: Willis of New Jersey
SUMMARY STATEMENT

ITEM NO. .......................................................... SUBJECT: Consideration of Pending PATCO Contracts (Between $25,000 and $100,000)

COMMITTEE: .......................................................... New Business

COMMITTEE MEETING DATE: ...................................... N/A

BOARD ACTION DATE: .............................................. October 06, 2010

PROPOSAL: .......................................................... That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: .......................................................... To permit staff to continue and maintain PATCO operations in a safe and orderly manner.

BACKGROUND: ....................................................... At the Meeting held August 18, 2010 the PATCO Commission adopted Resolution 10-046 providing that all PATCO contracts must be adopted at an open meeting of the PATCO Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY: .......................................................... Amount: N/A
Source of Funds: N/A
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

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